

13<sup>th</sup> December 2016

**YOU ARE HEREBY SUMMONED to attend a MEETING of the HIGHWAYS, PLANNING & DEVELOPMENT COMMITTEE to be held at THE LAVERTON, BRATTON ROAD, WESTBURY, on MONDAY 19<sup>th</sup> DECEMBER 2016 at 7:00pm.**

Yours faithfully

Town Clerk

**Public Forum**

Register between 6:50pm – 7:00pm  
Maximum Input per Person – Strictly 5 minutes  
Forum not to exceed 30 minutes

**Petitions/Depositions to be lodged with the Town Clerk  
at least five working days prior to the Meeting.**

**PRESENTATION BY PERSIMMON HOMES WESSEX RE: PLANNING APPLICATION:  
16/08998/FUL – LAND WEST OF DARTMOOR ROAD, WESTBURY**

**A G E N D A**

1. **TO RECEIVE APOLOGIES** (if any) **AND REASONS AND APPROVE ABSCENCES**
2. **DISPENSATIONS.**
3. **DECLARATIONS OF INTEREST** (if any) **AND REASONS.** (Members must be diligent regarding their interests.)
4. **MINUTES.** To confirm and sign the Minutes of the Committee Meeting held on 21<sup>st</sup> November 2016 (see attached).
5. **UPDATE ON ACTIONS FROM PREVIOUS MEETING MINUTES**

**The following items are for information purposes only:**  
(Note: no decisions can be taken.)

Minute ref	Subject	Action	Update	Further action required or closed
P.4345	Lakeside View / Slag Lane Development	Clerk to make enquires with developer	Clerk to confirm with the developer which path he was referring to, as the question was aimed at sewage works side. Ask for specification of works. (See attached response from David Wilson Homes)	
P.4356	Blocked Cinder Path	Advised the footpath has been blocked under section 57 of the British Transport Commission Act 1949. Put information on website. Matter Closed.	Cllr Hawker advised by Wiltshire Council that it is likely to be in the public interest for an application to still be made (see attached).	No further action – Cllr Hawker dealing
P.43381	Aldi Street Lights	Clerk to contact Aldi	Clerk still chasing	Clerk to still chase for outcome

**6. REPORT BY WILTSHIRE COUNCILLORS** (if any). **Wiltshire Council matters only.**  
(Members wishing to ask questions of the Wiltshire Councillors are requested to give prior notice to the Councillor concerned or to the Clerk for onward transmission.)

**7. CHAIRMAN'S COMMUNICATIONS.**

**8. PLANNING DECISIONS.**

To note Planning Decisions made by Wiltshire Council. (See Schedule I attached.)

**9. PLANNING APPLICATIONS**

To consider Applications received from the Development Manager West, Wiltshire Council, up to the 19<sup>th</sup> December 2016 and to make such observations thereon as the Committee may decide. (See Schedule II attached).

**10. NOTICE of MOTION from CLLR CUNNINGHAM dated 12<sup>th</sup> December 2016**

**Permanent Traffic Monitoring Recommendation**

Ask the clerk to investigate the possibilities (if any) for permanent traffic monitoring in the town centre – e.g. corner of Warminster and Haynes road - and report of feasibility, costs or possibility of cooperation with Wiltshire council

11. **DRAFT WILTSHIRE PLAYING PITCH STRATEGY AND WILTSHIRE OPEN SPACE STUDY CONSULTATION.** The consultation runs from 23.11.16 – 09.01.17 (see attached). Full paperwork to view via online Wiltshire Council consultation portal.

To consider consultation and agree a response.

12. **DOUBLE YELLOW LINES AT THE TYNINGS –** At HP&D meeting on 18<sup>th</sup> November 2013 the committee agreed to the request for double yellow lines to be placed in front of the odd numbers 3 through 21 The Tynings except in front of dropped curbs and The Clerk was asked to contact Wiltshire Council to arrange this. This has not been carried out and we have received form WR1 completed by residents.

To consider if this is still the required action and if in agreement complete form WR2

13. **FOOTPATH AT MILL LANE –** A gate has been installed that has blocked the footpath. Cllr Cunningham to report.

14. **PLANNING APPLICATION: 16/07361/FUL BITHAM BROOK PRIMARY SCHOOL –** Cllr Cunningham attended the Western Planning Committee on 23<sup>rd</sup> November to speak as a representative of Westbury Town Council (see attached report).

To note

15. **CHANGE OF MEETING DATE –** Highways, Planning & Development meeting scheduled for Tuesday 18<sup>th</sup> April 2017 clashes with a regular booking at the Laverton. Suggest we move the meeting to Monday 24<sup>th</sup> April 2017.

To agree meeting date.

16. **CAR PARKING WESTBURY TRAIN STATION (see attached).** The Town Improvement Group to meet during the day on 19.12.16 to consider this.

To receive and consider any recommendations that arise from the Town Improvement Group meeting this afternoon.

17. **HIGHWAYS CORRESPONDENCE / MATTERS:**

a) **RESURFACING OF GIBBS CLOSE -** It was agreed at the last Community Area Transport Group to allocate £3100 towards the resurfacing of Gibbs Close, Westbury (contribution to cover the adopted highway element). The additional funding required has now been sourced to complete the resurfacing project and arrangements have been made for the appointed contractor to undertake the works w/c 19th December, providing the necessary materials are available in the lead up to Christmas.

To Note

b) The following issues from CATG are for consideration (see attached)

Area Board Issue Number	Location	Concern	Request
5031	Broadway Road	Car parking is too close to the T junction at Broadway Road to Headquarters Road on West Wilts Trading Estate.	Double Yellow Lines Near Junction
4838	Parking Bay, The Butts	Hazardous Parking	Request for lining to mark bays*
*This was deferred from the last meeting and Cllr King was tasked with finding out who owns the parking bays.			

To decide if Westbury Town Council supports in principle, the issue raised and if they are prepared to contribute towards the cost of the solution

**18. CLERK'S CORRESPONDENCE:**

a) **CLEARANCE OF LEAVES – Wiltshire Council omitted to put clearance of leaves in their contract with Ringway (see attached newspaper article).**

To Note

b) **MINI RECYCLING SITE CO-OP - The Warminster Road car park, along with the Morrisons car park and the Leighton Recreation Centre, were considered as locations when Wiltshire Council installed the skips at the Co-op, however none of these sites were suitable. The mini recycling centres only offer a duplication of the black box kerbside service. Second black boxes can be ordered at: [www.wiltshire.gov.uk/new-replacement-bins](http://www.wiltshire.gov.uk/new-replacement-bins) or by calling Wiltshire Council on 0300 456 0102.**

To Note

c) **AMENDMENTS TO PLANNING APPLICATIONS – see attached email from Jemma Foster, Senior Planning Officer, Wiltshire Council**

**19. MONTHLY STATEMENT:** To note October and November statements (see attached)

**20. BUDGET BIDS**

**21. WORKING GROUPS' REPORTS:**

a) **Play and Leisure Facilities Working Group:**

See attached report

b) **Street Scene Working Group:**

No Meeting Held

c) **Town Improvement Group:**

Due to meet 19.12.16 in the daytime