

10<sup>th</sup> January 2017

**YOU ARE HEREBY SUMMONED to attend a MEETING of the HIGHWAYS, PLANNING & DEVELOPMENT COMMITTEE to be held at THE LAVERTON, BRATTON ROAD, WESTBURY, on MONDAY 16<sup>th</sup> JANUARY 2017 at 7:00pm.**

Yours faithfully

Town Clerk

**Public Forum**

Register between 6:50pm – 7:00pm  
Maximum Input per Person – Strictly 5 minutes  
Forum not to exceed 30 minutes

**Petitions/Depositions to be lodged with the Town Clerk  
at least five working days prior to the Meeting.**

**A G E N D A**

1. **TO RECEIVE APOLOGIES** (if any) **AND REASONS AND APPROVE ABSCENCES**
2. **DISPENSATIONS.**
3. **DECLARATIONS OF INTEREST** (if any) **AND REASONS.** (Members must be diligent regarding their interests.)
4. **MINUTES.** To confirm and sign the Minutes of the Committee Meeting held on 19<sup>th</sup> December 2016 (previously circulated with Town Council Agenda 09.01.2017).
5. **UPDATE ON ACTIONS FROM PREVIOUS MEETING MINUTES**  
**The following items are for information purposes only:**  
(Note: no decisions can be taken.)

Minute ref	Subject	Action	Update	Further action required or closed
P.4398	Permanent Traffic Monitoring	The Clerk to contact Peter	See attached response from Kirsty Rose.	Awaiting quotes from

		Bingley at Wiltshire Council.	The Clerk has contacted recommended companies for quotes	traffic survey companies.
P.4399	Draft Wiltshire Playing Pitch Strategy & Open Space Study Consultation	The Clerk and Chairman to provide a response	The Clerk circulated the comments to the whole committee for any comments, prior to responding to the consultation.	NFA
P. 4400	Double Yellow lines at The Tynings	The Clerk to complete WR2 and submit to Wiltshire Council	The Clerk has submitted the form	NFA
P.4401	Footpath at Mill Lane	The Clerk to contact Rights of Way Officer at Wiltshire Council	The Clerk has contacted Paul Millard	No response to date
P.4404	Car parking Westbury station	Town Clerk to write to network Rail	The Clerk has written to Network Rail	No response to date
P.4338I	Aldi Street Lights	Clerk to contact Aldi	Clerk escalated again to Wiltshire Council as no response from Aldi. Wiltshire Council responded to say they are pushing to progress.	Clerk still chasing

**6. REPORT BY WILTSHIRE COUNCILLORS** (if any). **Wiltshire Council matters only.**  
(Members wishing to ask questions of the Wiltshire Councillors are requested to give prior notice to the Councillor concerned or to the Clerk for onward transmission.)

**7. CHAIRMAN'S COMMUNICATIONS.**

- Letter received from Mr Guy Davies, Chair of the Board of Governors, Matravers School (see attached).

**8. PLANNING DECISIONS.**

To note Planning Decisions made by Wiltshire Council. (See Schedule I attached.)

**9. PLANNING APPLICATIONS**

To consider Applications received from the Development Manager West, Wiltshire Council, up to the 9<sup>th</sup> January 2017 and to make such observations thereon as the Committee may decide. (See Schedule II attached).

**10. NOTICE of MOTION from CLLR KING dated 9<sup>th</sup> January 2017**

**Litter in Westbury**

**MOTION**

This Council Notes:

- Recent visual presentations made by young residents concerning the blight of litter and littering in Westbury.
- That litter is unsightly, depressing, potentially environmentally damaging and presents a visually poor reflection of the town.
- That the incidence of littering in the town is unrelentingly prevalent; that the impacts of littering are entirely negative and detrimental to the street scene for residents and particularly for visitors to the town.
- The 'Clean for the Queen' events and the litter picks organised by Community Groups such as the Lions Club.

**Recommendation:**

This Council Resolves:

That the Street-scene Working Group will organise and lead four (4) x Community Litter picks annually, in addition to those organised by others with the first pick being in the spring.

**11. NOTICE of MOTION from CLLR CUNNINGHAM dated 9<sup>th</sup> January 2017 (see attached)**

**Railway Journeys**

**MOTION**

**Recommendation:**

That this town council writes to:

- Secretary of State for Transport (Chris Grayling) and Minister for Rail (Paul Maynard)
- Chairs of Great Western Railways and South West Rail
- The Cabinet Member for Highways & Transport (Philip Whitehead) & transport portfolio holder for Wiltshire Council (Horace Prickett)

To complain about relative overcharging for residents of Westbury and Dilton Marsh for journeys to Salisbury and the lack of stops preventing meaningful outward and return journeys from Dilton Marsh Halt (particularly at commuting times) in all directions.

**12. NOTICE of MOTION from CLLR JENKINS dated 9<sup>th</sup> January 2017**

**Railway bridge, Station Road**

**MOTION**

Wiltshire County Council as the local Highways Authority placed a 7.5 ton weight restriction on the bridge over the railway line on Station Road, Westbury in circa 2008 during the Westbury Bypass public enquiry.

The reason for the weight restriction is the serious weakening of the structure of the bridge which is Victorian in construction.

Wiltshire County Council was succeeded by Wiltshire Council in 2009 who is now the local Highways Authority.

Station Road forms the principle route way linking the Westbury Trading Estates with locations south of Westbury.

Community Volunteers have organised a lorry watch scheme in response to frequent violations of the restrictions. Some prosecutions of violators have been successfully brought.

Lorry Watch has been successful as a deterrent to some but the number and frequency of violators persist because there are an insufficient number of volunteers to man a constant watch.

Wiltshire Council estimates that strengthening repairs to the bridge could be in excess of £1 - £1.5m.

**Recommendation:**

Given all the above, this Council resolves:

1. To write to Wiltshire Council as a matter of urgency and request that the bridge works are included in its 2017/18 capital budget.
2. That the council should include most of the above in developing its case for the bridge's inclusion in capital programme and any other idea suggested by the HP&D committee.

**13. PROPOSED TRAFFIC REGULATION ORDER FOR CONSULTATION (see attached) for various roads in Westbury. Comments to be received by 6<sup>th</sup> February 2017.**

To formulate a response to the consultation.

**14. CHANGE OF MEETING DATE – Highways, Planning & Development meeting scheduled for Tuesday 18<sup>th</sup> April 2017 clashes with a regular booking at the Laverton. Suggest we proceed with the meeting on Tuesday 18<sup>th</sup> April 2017 but hold the meeting in the Abraham Room.**

To agree meeting date.

**15. CATG UPDATE (Meeting being held on Friday 13<sup>th</sup> January 2017) - Cllr Morland**

**16. HIGHWAYS CORRESPONDENCE / MATTERS**

**17. CLERK'S CORRESPONDENCE:**

- Bath Bakery went into liquidation on 06.01.2017 (see attached)

**18. MONTHLY STATEMENT:** To note December statement (to be distributed at the meeting)

**19. BUDGET BIDS**

**20. WORKING GROUPS' REPORTS:**

- a) **Play and Leisure Facilities Working Group:**  
No meeting held
- b) **Street Scene Working Group:**  
No meeting held
- c) **Town Improvement Group:**  
No meeting held