

WESTBURY TOWN COUNCIL

**AT THE MEETING OF THE TOWN COUNCIL HELD AT THE LAVERTON,
BRATTON ROAD, WESTBURY ON MONDAY, 5TH SEPTEMBER 2011 AT 7.00 PM.**

PRESENT: Cllr D Windess (Chairman)

**Cllrs W Braid, M Cuthbert-Murray, Mrs S Ezra, R Hawker,
D Jenkins, Mrs C Mitchell, Mrs D O'Hara, C Pope and W D Tout.**

Mr K Harvey, Town Clerk, and Mrs B Mantle.

**Police Sergeant D Ashley
Five members of the public**

T.2521 PUBLIC FORM:

Dr P Biggs:

- Morrisons Supermarket Exit – inadequate.
- Order of agendas – suggest placing motions of little interest to the public at the end.
- Police statistics – poor arrest rate.
- New retail businesses – Town Council to advise traders on likely success.
- Cllr F Morland – impromptu vote of no confidence.

The Town Clerk undertook to speak again to the Manager of Morrisons regarding Dr Biggs' concerns over the exit.

Mr B Evans:

Cllr Mrs Ezra read out a statement on behalf of Mr Evans regarding Town Council taking over Westbury town car parks from Wiltshire Council.

T.2522 Following a request by Cllr Mrs O'Hara, it was agreed to defer agenda item 17. (LITMC Report) until after agenda item 21.

T.2523 ACCEPTANCE OF APOLOGIES AND REASONS FOR ABSENCE:

Cllr S Andrews	-	Personal
Cllr D Jones	-	Personal
Cllr S Miles	-	Unwell
Cllr F Morland	-	Clash of meetings
Cllr Mrs M Pope	-	Personal

T.2524 DECLARATIONS OF INTEREST:

Cllr M Cuthbert-Murray: Agenda item 9. (Personal) – Westbury trader.

T.2525 MINUTES. The Minutes of the Town Council Meeting held on the 4th July 2011 and the Extraordinary Town Council Meeting held on the 15th August 2011, as amended, were confirmed and signed by the Chairman.

T.2526 MATTERS ARISING FROM THESE MINUTES. Nil.

Members' matters arising from these Minutes. Nil.

T.2527

POLICE REPORT. Anti-social behaviour (ASB) has increased in the Fell Road/Timor Road areas in Westbury. Regular patrols are being carried out to try to identify the youths involved. A third ASBO has been secured in Westbury, helping to reduce ASB in the town.

Neighbourhood Watch is continuing to grow. The new co-ordinator is working hard to secure new schemes.

Bluez N Zuz is improving in popularity, with 80-90 young people attending events, and transport is provided to and from the surrounding villages.

The next Neighbourhood Tasking Group is being held shortly, and it is hoped to encourage members of the public to attend to help set priorities for the town.

Vehicles exceeding the weight limit continue to use the Station Road bridge. Under the Road Traffic Act, the Police can only fine drivers £30.00, and no points on their licence for this offence. The situation will continue to be monitored, and tickets issued when an offence is committed.

The offence of Persistently Possessing Alcohol in a Public Place (OOPPA) is increasing in Westbury. As from August 2011 the Police can now deal with under 18 year olds in a different way if found in possession of alcohol. The alcohol will be seized and a multi-agency approach will then commence. On the first occasion, a letter from the Police and Wiltshire Council will be delivered to the parents explaining that their child was found in a public place in possession of alcohol. After the second offence a further letter is sent home outlining the law in relation to possessing alcohol, informing the parents that their child will be referred to the Anti Social Behaviour Panel. A third offence will lead to prosecution. This process gives an opportunity to educate, support and protect some vulnerable youths.

The non emergency telephone number will soon be changing from the 0845 number to 101.

T.2528

WILTSHIRE COUNCILLORS' REPORTS.

WCllr Hawker reported that he understands there will be no cuts in funding affecting Westbury youth services, although there is an intention to reduce staff numbers across the board.

WCllr Jenkins expressed his regret over Cllr Hawkins' resignation, considering him to be an excellent councillor, and a loss to the Town Council. He congratulated the Mayor on his successful Charity Dinner and Auction, which raised £1,500 for the Wiltshire Air Ambulance Appeal and Diabetes UK.

T.2529

MINUTES OF COMMITTEES. The following Minutes were received and noted:

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Highways, Planning & Development Committee - 18.07.2011
Highways, Planning & Development Committee - 15.08.2011
General purposes Committee (01.08.2011) - Cancelled

T.2530 MATTERS ARISING FROM THESE MINUTES. Nil.

T.2531 NOTICE OF MOTION received from Cllrs Mrs S Ezra and M Cuthbert-Murray on 15th July 2011.

To call a meeting of Westbury Town Council's car parks working group to negotiate with Wiltshire Council to take over the running and control of the car parks. The offer of £1.00 for each car park as a starting point.

The following amendment was approved:

To call a meeting of Westbury Town Council's car parks working group to consider negotiating with Wiltshire Council the possibility of taking over the running and control of the car parks; the offer of £1.00 for each car park as a starting point.

T.2532 N OTICE OF MOTION received from Cllr Mrs S Ezra on 15th July 2011.

To set up a separate working group to promote the H14 site for development as a matter of urgency to enable the completion of the bridge over the railway.

The following amendment was approved:

To allow the Town Centre Viability Group (TCVG) to deal with the promotion of the H14 residential site, and to authorise TCVG to continue to promote the Westbury Vision and Scoping Study, and in particular to promote the residential site H14.

T.2533 NOTICE OF MOTION received from the Management Team on 1st August 2011.

To consider the allocation of working groups to relevant committees for **reporting only** as follows:

General Purposes Committee

Christmas in Westbury Working Group
Queens Diamond Jubilee Working Group/Street Fayre & Concert
Delegation of Services Working Group
Health Working Group
Website Working Group.
Westbury Tourism Working Group

Highways, Planning & Development Committee

Flood Relief Working Group
Car Parks Working Group
Leisure Facilities Working Group
Play Areas Working Group
Street Furniture Working Group
Town Centre Viability Working Group

The Laverton Institute Trust Management Committee to continue reporting to Town Council.

Approved.

T.2534 WORKING GROUPS & REPRESENTATION ON OTHER BODIES.
Arising from the resignation of Cllr M Hawkins, members were appointed as follows:

Health Working Group	-	Cllr W D Tout
Tourism Working Group	-	Cllr W D Tout
Flood Relief Working Group	-	Vacancy
BA13 Community Partnership	-	Cllr D Windess
Police Liaison Committee	-	Cllr W Braid
Westbury Area Board	-	Cllr Mrs S Ezra

T.2535 WESTBURY PUBLIC TOILETS. Cllr W D Tout and Mrs B Mantle were nominated to attend a meeting with InterPublic Urban Systems UK Ltd and all Wiltshire town councils to discuss the possibility of town councils co-operatively running the ten facilities they currently maintain, repair and clean in Wiltshire.

T.2536 WESTBURY & DISTRICT CANINE SOCIETY – application for a grant of £300.00 (G.1693). Approved.

T.2537 WAR MEMORIAL. A request by the Westbury Branch of the British Legion to attach a banner to the War Memorial promoting the Poppy Appeal 2011 was approved.

T.2538 CLERK’S CORRESPONDENCE/MATTERS. Nil.

T.2539 ORDER OF AGENDA (T.2522). It was agreed to return to the original order on the agenda.

T.2540 THE LAVERTON INSTITUTE TRUST MANAGEMENT COMMITTEE. Cllrs Mrs Ezra and Mrs O’Hara both raised concerns that a meeting had not been called recently.

The Clerk reported the Phase II refurbishments were three weeks behind on the contract due to removal of asbestos unknown at the time the schedule of works was drawn up. The Conservation Officer has now given verbal listed building consent for the ventilation grill on the southern side of the building.

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There have been a number of variations to the contract, which it has been necessary to approve due to time constraints without reference to the Committee, such as an underground drainage system, which needed to be checked; following a fire risk assessment we now have comprehensive proposals on what must be done for each room; to rectify the continuous running water in the men's WC, cisternisers have been installed, with automatic lighting systems in the toilets to stop lights being left on, and with the additional media equipment, the building will be fully alarmed.

- T.2541 TOWN CENTRE VIABILITY GROUP.** New town maps have now been printed, and will be put up shortly. Advertising has been booked for two roundabouts, with further interest being shown in other roundabouts.
- T.2542 BA13 COMMUNITY GROUP.** Nothing to report.
- T.2543 WESTBURY TOURISM GROUP.** The Group is currently looking for potential walks for its next publication 'Westbury Walks'. The Wiltshire Council footpath warden will be asked for input and advice.
- T.2544 TV LICENCE – THE LAVERTON.** A decision to approve an annual direct debit was deferred until the necessity for such a licence has been checked.
- T.2545 ITEM FOR DISCUSSION.**
- To agree a factual statement to be issued immediately in response to recent misleading and unfair criticism of this council made via the local press by members of one political party.
- Cllr Hawker circulated his prepared statement, which was approved. (See attached.)
- T.2546 LEISURE FACILITIES WORKING GROUP.** The Leisure Facilities Working Group was requested to produce a full update at the next full town council meeting on:
1. all proposals and ideas, with all relevant dates, from Wiltshire Council to cease running Westbury Swimming Pool and Leighton Sports Centre;
 2. any progress made by Wiltshire Council in finding a suitable trust prepared to take over, run and fund these facilities for the local community;
 3. relevant thoughts and progress made so far by any group, including Westbury Leisure Alliance, in relation to exploring whether anyone at all is in any position to take on and run either or both of these leisure facilities.
- T.2547 COMMUNICATIONS BY THE TOWN MAYOR.** The Mayor reported he had attended on behalf of the Town Council the Chippenham Civic Service and the Salisbury Civic Day with Cllr Mrs Ezra. The Mayor's Charity Auction was well attended and raised £1,500.00 for Diabetes UK and the Wiltshire Air Ambulance Appeal.

T.2548 ACCOUNTS:

- a. Payment of Accounts.** On report by the Clerk and Responsible Financial Officer, it was resolved to approve the List of Payments made since the last meeting, or to be made, and to confirm the action of the Clerk, the Mayor and one other member in signing the necessary orders for payment and Bank Transfers as follows:

01.08.2011	-	Deferred due to cancellation of the General Purposes Committee meeting.
05.09.2011	-	£56,530.12

- T.2549 TOWN CLERK'S IMPREST ACCOUNT.** Due to the increase in staff numbers, it was agreed to set this account at £10,000.00, and authorise the Town Clerk to make a monthly transfer from the Lloyds TSB current account to the Imprest Account equal to the total for salaries, pension and PAYE/NI.

- T.2550 It was resolved that, in view of the confidential nature of the business about to be transacted, the public and press be temporarily excluded and instructed to withdraw.**

- T.2551 NOTICE OF MOTION received from the Website Working Group on the 16th August 2011. (PART II.)** Two quotations were submitted to create and manage a new website for the Town Council:

The quotation as submitted by Burfield Creative was accepted.

- T.2552 EXTERNAL COMMUNITY NOTICEBOARD – THE LAVERTON. (PART II.)** Members considered the quotations submitted, but resolved to defer this matter back to the Laverton Institute Trust Management Committee to research cheaper options, and preferably from local companies.

- T.2553 STAFFING MATTERS.**

- T.2554 It was resolved to return to open council.**

9.16 pm

**Signed on behalf of the Meeting
this seventh day of November 2011**

Chairman

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