

**WESTBURY TOWN COUNCIL**

**AT THE MEETING OF THE GENERAL PURPOSES COMMITTEE HELD AT THE LAVERTON, BRATTON ROAD, WESTBURY ON MONDAY, 3<sup>rd</sup> OCTOBER 2011 AT 7.00 PM.**

**PRESENT: Cllr M Cuthbert-Murray (Chairman)**

**Cllrs D Jones, S Miles, Mrs M Pope, W D Tout and D Windess.**

**Mr K Harvey, Town Clerk, and Mrs B Mantle.**

**G.1696 ELECTION OF CHAIRMAN.** Cllr W D Tout was elected as Chairman.

**G.1697 APPOINTMENT OF VICE-CHAIRMAN.** This item was withdrawn.

**G.1698 PUBLIC FORM** Nil.

**G.1699 ACCEPTANCE OF APOLOGIES AND REASONS FOR ABSENCE:**

Cllr S Andrews - Personal

Cllr Mrs S Ezra - Personal

**G.1700 DECLARATIONS OF INTEREST:**

Cllr M Cuthbert-Murray: Agenda item 9. (Personal).

**G.1701 MINUTES.** The Minutes of the General Purposes Committee held on the 6th June 2011 were confirmed and signed by the Chairman.

**G.1702 MATTERS ARISING FROM THESE MINUTES.** Nil.

**Members' matters arising.** Nil.

**G.1703 CHAIRMAN'S MATTERS FOR REPORT.** Nil.

**G.1704 NOTICE OF MOTION received from Cllr S Miles on 16<sup>th</sup> September 2011.**

That Westbury Town Council should create and maintain a Town Diary for all groups in the town and surrounding areas to list their events to avoid clashes.

Cllr Miles reported this had been suggested by Mr M Pearce, a member of the Westbury Twinning Association, who had been impressed by the town diary kept by the Mayor's office in Chateau du Loir. It was resolved to invite Mr Pearce to the next committee meeting to discuss this matter further.

**G.1705 BUDGET BID 2011-2013.** A report was submitted detailing two proposals, with costs, on recycling office waste paper. Due to the cost involved, it was resolved to reconsider this at a later date.

**G.1706 CLERK'S CORRESPONDENCE/MATTERS.** Nil.

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G.1707

**WORKING GROUP'S REPORTS/RECOMMENDATIONS:**

- a. **Christmas in Westbury Working Group.** The following programme of events has been agreed:-

**Saturday 19<sup>th</sup> November** – The Christmas card exhibition and fancy dress competition will take place at The Laverton from 2pm to 4pm.

Sabina Edwards will be organising craft workshops on Saturday 8<sup>th</sup> Oct, 10am to 11am and Tuesday 25<sup>th</sup> Oct, 10am to 11am at the library.

The entries for the Christmas card competition will be displayed at the exhibition and then passed to the library on the following Monday.

There will be no entry form for the fancy dress competition, and it is hoped that this will attract more entrants.

**Friday 25<sup>th</sup> November** – **The Lights Switch-on in the High Street and Edward Street, 5pm to 7pm.**

It has been agreed that posters advertising the event must display the actual time of the Lights Switch-on.

Tea and coffee will be served as in previous years, with the addition of mulled wine. A donation box will be available for those who wish to make a donation.

It has been agreed that there will not be a celebrity compere this year and that the money will go towards a new attraction on the Main Events Day.

**Saturday 3<sup>rd</sup> December** – **Children's Party from 2pm to 4pm, at Leighton Recreation Centre.**

It was agreed that tickets would cost £3 this year, and that younger children could attend as long as they are accompanied by a parent.

The entertainment has been booked and Cllr Hawker has agreed to be Father Christmas at this event.

**Saturday 10<sup>th</sup> December** – **Main events day, 10am to 4pm in the High Street, Edward Street, Maristow Street and the Market Place.**

There will be an Artisans Market with craft stalls and local organization stalls located in Maristow Street, the Market Place and around the Church.

There will be the usual attractions, except for the climbing wall as this was quite expensive to hire and didn't attract many members of the public. The new attraction this year will be two reindeer and a miniature donkey. Antlers will be available for the children to hold and examine. Horace Prickett has agreed to be Father Christmas, and it is hoped that some income will be generated from photos with the animals.

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**Friday 16<sup>th</sup> December – The Outdoor Carol Concert, 6pm to 7pm in the Market Place and The Youth event from 7.30pm to 10.30pm at the Youth Centre.**

The Lions have agreed that Father Christmas and his sleigh will be located in the Market Place for the duration of the concert.

The Youth event will be free and will be for the age group of 11 to 17, they will be having a karaoke/disco/film night.

**The Christmas Tree Festival will be held on the 9<sup>th</sup>, 10<sup>th</sup> and 11<sup>th</sup> December and also on 17<sup>th</sup> December.** Further details are to follow.

**The Christmas brochure** is well under way. Cllrs Sue Ezra and Christine Mitchell folded all the necessary paperwork and delivered it to traders in the town and on the Trading estate. They have also been visiting and signing up advertisers.

**Christmas tree and Lights** – Keith Harvey is to visit Longleat when possible to select the tree - transport and contractors to erect the tree have yet to be confirmed.

- b. Queens Diamond Jubilee Working Group.** A meeting will be held shortly.
- c. Delegation of Services Working Group.** This group is not active at the moment.
- d. Health Working Group.** This group is not active at the moment.
- e. Website Working Group.** Burfield Creative has been appointed to create and manage a new Town Council website, and is progressing the initial stages.
- f. Westbury Tourism Group.** The Group is currently looking at potential walks for its next publication 'Westbury Walks'. The Wiltshire Council footpath warden will be asked for input and advice.

**G.1708**

**ACCOUNTS:**

- a. List of Payments.** Noted.
- b. Monthly Statement – August.** Noted. **7.33 pm**

**Signed on behalf of the Meeting  
this fifth day of December 2011**

**Chairman**

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