

WESTBURY TOWN COUNCIL

AT THE MEETING OF THE GENERAL PURPOSES COMMITTEE HELD AT THE LAVERTON, BRATTON ROAD, WESTBURY ON MONDAY 3rd December 2012 AT 7.00 PM.

PRESENT: Cllr W D Tout (Chairman)
Cllrs S Andrews, M Cuthbert-Murray,
S Miles, I Cunningham, D Bradshaw, M Sutton.
Mr K Harvey, Town Clerk, & Mrs J Dyer

G.1784 ACCEPTANCE OF APOLOGIES AND REASONS FOR ABSENCE.
Cllr S Ezra (personal)

G.1785 DECLARATIONS OF INTEREST. Nil

G.1786 PRESENTATION BY VISIT WILTSHIRE.
Andrew Gostelow from Visit Wiltshire gave a presentation outlining the services they provide and where they can support the town in their efforts to encourage tourism in Westbury.

G.1787 MINUTES. The Minutes of the General Purposes Committee held on the 1st of October 2012 were confirmed and signed by the Chairman.

G.1788 MATTERS ARISING FROM THESE MINUTES. Nil.
Members' matters arising. Nil.

G.1789 CHAIRMAN'S MATTERS FOR REPORT. Nil.
The Chair welcomed Cllr M Sutton to the committee.

G.1790 NOTICE OF MOTION received from the Tourism Working Group dated the 16th November 2012 To approve the deferral of the Westbury Walks leaflet until 2013-2014, and to use the funding provision for this leaflet in this year's budget (£1,000) to enter into partnership with 'Visit Wiltshire 2013' at a cost of £700.

Motion approved.

G.1791 CLERK'S CORRESPONDENCE/MATTERS. Nil

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- G.1792 REFRANCHISING OF THE GREAT WESTERN RAIL FRANCHISE.**
Cllr D Jenkins gave an update on progress so far. More information will be available during January.
- G.1793 NEW WORKING GROUP.** It was agreed to form a new task & finish group to establish a process & policy for communicating with local residents, reporting to the GP Committee. Cllrs I Cunningham, M Cuthbert-Murray & D Tout to form the group.
- G.1794 REVIEW OF STANDING ORDERS.** Items 22-43 were reviewed and the following recommendations made:
- a. Item 23 (h) - change “council” to “Chair of the Meeting”
 - b. Item 25 - change “he” (line 5) to” the Chairman”
 - c. Item 26 - check date of item (a) and wording of item (e)
 - d. Item 29 - add “and signatories” to item (a)
 - e. Item 33 - change all mention of “Mayor’s Deputy” to “Deputy Mayor”
 - f. Item 34 - add “and working group of the council”
 - g. Item 35 - add “or meetings” and delete the last sentence
 - h. Item 37 - add “task & finish groups”
 - i. Item 38 - remove as duplicated
 - j. Item 41 - replace “sub-committee” with “working groups and task & finish groups
- G.1781 WORKING GROUP’S REPORTS/RECOMMENDATIONS:**
- a. **Christmas in Westbury Working Group.**
Report read out from Cllr Mrs Mitchell.
 - b. **Website Working Group.**
No meeting held.
 - c. **Westbury Tourism Group.**
Met to discuss item G1790 above.
 - d. **Delegation of Services Working Group.**
No meeting held.
 - e. **Play & Leisure Working Group**
Now reporting to HP&D

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G.1783 ACCOUNTS.

a) **List of Payments** – circulated and signed by the Chair

8.57pm

**Signed on behalf of the Meeting
this 3rd day of December 2012**

Chairman