

WESTBURY TOWN COUNCIL

AT THE MEETING OF THE FINANCE COMMITTEE HELD AT THE LAVERTON, BRATTON ROAD, WESTBURY ON WEDNESDAY, 19th DECEMBER 2012 AT 7.00 PM.

PRESENT: Cllr S Andrews (Chairman)

Cllrs Mrs S Ezra, D Jenkins, G King

Mr K Harvey, Town Clerk, and Mrs B Mantle.

F.61 PUBLIC FORM Nil.

F.62 APPOINTMENT OF VICE-CHAIR. Defer to the next meeting.

F.63 ACCEPTANCE OF APOLOGIES AND REASONS FOR ABSENCE:

Cllr D Bradshaw	-	Personal
Cllr M Cuthbert Murray	-	Clash of meetings
Cllr S Miles	-	Personal

F.64 DECLARATIONS OF INTEREST.

Cllr Mrs S Ezra: Agenda item 9. (Personal) – Town Council representative on West Wiltshire/Elblag Twinning Association.

F.65 MINUTES. The Minutes of the Finance Committee held on the 10th September 2012 were confirmed and signed by the Chairman.

F.66 MATTERS ARISING FROM THESE MINUTES. Nil.

F.67 CHAIRMAN'S MATTERS FOR REPORT. Nil.

F.68 DRAFT BUDGET 2013-2014.

- a. **Department for Communities and Local Government Proposals on Localising Support for Council Tax.** Noted.
- b. **Wiltshire Council - Town/Parish Precepts 2013/2014 – Revised Tax Base.** Noted.
- c. **Draft Budget proposals for 2013-2014.** Deferred for further consideration by Town Council in January. Meeting to be arranged.

F.69 SMALL GRANTS 2011-2012. It was RESOLVED to recommend to Town Council that the applications for small grants 2012-2013, as submitted, be approved.

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F.70 **ADDITIONAL SMALL GRANTS 2011-2012.** It was RESOLVED to recommend to Town Council approval of the following late small grant applications:

- a. Imperial Charity - £250.00.
- b. West Wiltshire/Elblag Twinning Association - £200.00

F.71 **REVIEW OF THE SYSTEM OF INTERNAL AUDIT.**

- a. It was RESOLVED to recommend to Town Council the reinstatement of the Internal Audit Review Working Group (reporting directly to the Finance Committee).
- b. The following members were recommended for appointment to the Working Group (to be confirmed by Town Council):

Cllr S Andrews
Cllr Mrs S Ezra
Cllr D Jenkins
Cllr G King

F.72 **WESTBURY TOWN COUNCIL FINANCIAL REGULATIONS.**
Sections 12 to 18 were reviewed, and no amendments made.

F.73 **REPORT BY THE TOWN CLERK & RFO.** Nil.

Signed on behalf of the meeting
this tenth day of June 2013

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Chairman