

WESTBURY TOWN COUNCIL

**AT THE MEETING OF THE TOWN COUNCIL HELD AT THE LAVERTON,
BRATTON ROAD, WESTBURY ON MONDAY, 7TH JANUARY 2013 AT 7.00 PM.**

PRESENT: Cllr Mrs S Ezra (Chairman)

**Cllrs S Andrews, D Bradshaw, I Cunningham, M Cuthbert-Murray,
R Hawker, D Jenkins, G King, S Miles, Mrs C Mitchell, F Morland,
M Sutton and D Windess.**

Mr K Harvey, Town Clerk, and Mrs A McCann

T.2759 PUBLIC FORM: Nil.

T.2760 PRESENTATION BY SPIRE FM. The representative explained that the aim of the presentation was to inform Westbury Town Council that SPIRE FM are to submit an application bid for the licence by the end of January 2013 and to ask Westbury Town Council to offer support, preferably in writing.

It was RESOLVED that Westbury Town Council fully supports SPIRE FM's application bid as the proposed station is much more focussed on local issues and news. The Clerk to write a letter to SPIRE FM confirming the Town Council's support.

T.2761 ACCEPTANCE OF APOLOGIES AND REASONS FOR ABSENCE:

Cllr D O'Hara	-	Unwell
Cllr C Pope	-	Business

T.2762 DECLARATIONS OF INTEREST:

Cllr D Windess – Agenda item 15.b: personal (friend of the family).

T.2763 MINUTES. The Minutes of the Town Council Meetings held on the 5th November 2012, 19th November 2012 and 19th December 2012 were confirmed and signed by the Chairman.

T.2764 MATTERS ARISING FROM THESE MINUTES. Nil.

Members' matters arising from these minutes. Nil.

T.2765 POLICE REPORT.

- PC Gavin Hucks takes over the role of Community Beat Manager (CBM) as of Monday 28th January 2013. Gavin was previously a Response Officer in Warminster and already has good knowledge of Westbury. More recently he has been working as a Response Officer in Salisbury. He is tazer trained and will continue to be equipped with a tazer whilst executing his duties as Westbury Town CBM.
- A car was recently stolen from a driveway of a residential address in Warminster Road. The vehicle was subsequently found abandoned

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several days later in Oldfield Park. It is not believed that the vehicle left Westbury over the intervening times. Enquiries are ongoing.

- Overnight on the evening of 7th January, there were two attempted thefts from automated machinery. The first incident involved an attempt to remove money from a parking meter on the Bratton Road. The second incident was an attempt to remove money from the air and water meters in the Total Garage on Warminster Road.
- There has been an increase in Anti Social Behaviour by young people targeted at a business premise in the High Street. NPT and Response officers have increased patrols of this area and are working very closely with the town CCTV operators in order to identify and disrupt those responsible.
- There have been several incidents of fire settings in a short period. The first incident was a wheelie bin fire at the rear of Dorothy House in the High Street on the evening of 8th January. The second incident was a report of evidence of a small fire being set at the rear of the library on 12th January. Enquiries are ongoing in respect to both of these incidents.

T.2766 WILTSHIRE COUNCILLORS' REPORTS:

Wiltshire Cllr Hawker

Leigh Park Community Centre. The official opening was held on Friday 4th January 2013 and was a very well run event. Today was the opening day for business and all was proceeding well. The level of regular weekly bookings means it is already trading above break even.

Wiltshire Cllr Jenkins

Westbury Train Watch. A meeting has been confirmed with Wiltshire Council to look at an economy business case to help safeguard the rail network for Westbury and Wiltshire, which is a key issue.

Wiltshire Cllr Cuthbert-Murray

The Area Board project of tackling dog fouling. This is to be launched within the next couple of weeks.

T.2767 MINUTES of COMMITTEES. The following Minutes were received and noted:

Finance Committee	-	19.12.2012
General Purposes Committee	-	03.12.2012
Highways, Planning & Development Committee	-	19.11.2012
Highways, Planning & Development Committee	-	17.12.2012

T.2768 MATTERS ARISING FROM THESE MINUTES.

Finance Committee Minutes 19.12.2012

a) Item F.62. It has since been decided not to appoint a vice-chair for the remainder of the period.

b) Item F68. Items a. and b. were noted and have been brought forward to the next Town Council meeting to be held on Monday 14th January 2013.

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T.2769 NOTICE OF MOTION received from the Finance Committee on 19th December 2012.

- a. To approve the small grants allocation for 2012-2013 (see attached.)

It was RESOLVED to approve the small grants allocation for 2012-2013 as submitted.

- b. To approve the following additional grants for 2012-2013 as recommended under the powers of the Local Government Act 1972 Section 137:

- a. Imperial Charity - £250.00.
b. West Wiltshire/Elblag Twinning Association - £200.00

It was RESOLVED to approve the additional grants for 2012-2013 as recommended.

Cllr Mrs Ezra reminded all councillors that the Grant Awards 2012-2013 Evening is to be held on Wednesday 30th January 2013 at 7pm at The Laverton.

T.2770 NOTICE OF MOTION received from the Finance Committee dated 19th December 2012:

- a. To reinstate the Internal Audit Review Working Group (reporting directly to the Finance Committee).

APPROVED.

- b. The following members are recommended for appointment to the Working Group:

Cllr S Andrews
Cllr Mrs S Ezra
Cllr D Jenkins
Cllr G King

APPROVED.

T.2771 NOTICE OF MOTION received from the Management Team dated 20th December 2012. To approve and adopt the following policy as submitted:

Wiltshire Pension Fund – Employing Authority Discretions.

APPROVED.

T.2772 CODE OF CONDUCT – DISPENSATIONS. The following recommendations were deferred from the Town Council meeting held on the 19th December 2012.

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- a. To resolve that requests for dispensations are put in writing to the Clerk, who will put them forward for discussion and consideration by the Management Team.

The following amendment was proposed.

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To resolve that requests for dispensations are put in writing to the Clerk, who will make the decision. Applications for dispensation should not be made at the Council meeting at which the business itself is to be discussed.

APPROVED.

- b. To resolve that all future Town Council and committee agendas will include an expanded Declarations of Interest item to become:

Declarations of Interest and Dispensations agreed. Application for dispensation should not be made at the Council meeting at which the business itself is to be discussed.

The following amendment was proposed:

To resolve that a separate agenda item headed 'DISPENSATIONS' should be added to all agendas before item 3 (Declarations of Interest).

APPROVED.

It was further RESOLVED that in the event that the relevant councillor is dissatisfied with the decision in respect of the application of dispensation, the councillor can request the Clerk to arrange a meeting of the General Purpose Committee in good time to hear their appeal.

Cllr Ezra informed all councillors that dispensation request forms need to be dealt with before the next meeting.

T.2773 WESTBURY AREA WELLBEING (part of the Community Plan). To approve Westbury Town Council's support of Westbury Area Wellbeing.

It was RESOLVED that this Town Council supports the good work that they are doing in support of the community plans. The Clerk to reply to the email from Kerry Eatwell

T.2774 CLERK'S CORRESPONDENCE/MATTERS.

- a. **Westbury Heritage Society.** The Clerk read out an e-mail thanking the Town Council for the grant of £7,000.00.
- b. **Mr C Burrows, Mad Hatters Cafe.** Complaint regarding the cancellation of the Christmas events on Saturday, 24th November.

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It was resolved to decline Mr Burrows' request to compensate him for extra stock ordered, additional staffing costs and loss of bookings.

The Clerk to write to Mr Burrows informing him of the decision.

T.2775 THE LAVERTON INSTITUTE TRUST MANAGEMENT COMMITTEE. No meeting held.

T.2776 CCTV WORKING GROUP. Deferred to the next meeting.

T.2777 COMMUNICATIONS BY THE TOWN MAYOR.

- Cllr Mrs Ezra reported that she had visited all the nursing homes in Westbury on Christmas Eve, except for Watersmead as they had the norovirus.
- There are a few charity calendars still available at £5 each.
- Civic Reception reminder.
- The funeral for Dot Whitehead is to be held at All Saints Church on Thursday 10th January at 3.15pm.

T.2778 ACCOUNTS

Payment of Accounts. On report by the Clerk and Responsible Financial Officer, it was resolved to approve the List of Payments made since the last meeting, or to be made, and to confirm the action of the Clerk, the Mayor and one other member in signing the necessary orders for payment and Bank Transfers as follows:

3 rd December 2012	-	£37,567.43
7 th January 2013	-	To be submitted at the next meeting.

Direct Debits. The following variable direct debits for 2012-2013 were confirmed:

British Telecom	-	Laverton Hall broadband and telephone
South West Communications	-	WTC office telephone and service charge.
Vodafone	-	Town Clerk's mobile phone calls
Npower	-	Laverton Hall electricity supply
Corona	-	Laverton Hall gas supply
Public Works Loan Board	-	Loan repayment
Wiltshire Council	-	WTC Office rates

8.42pm

**Signed on behalf of the meeting
this fourth day of March 2013**

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Chairman

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