

WESTBURY TOWN COUNCIL

**AT THE MEETING OF THE FINANCE COMMITTEE HELD AT THE LAVERTON,
BRATTON ROAD, WESTBURY ON MONDAY, 10TH JUNE 2013 AT 7.00 PM.**

PRESENT: Cllr S Andrews (Chairman)

**Cllrs D Bradshaw, Mrs S Ezra, D Jenkins, Mrs C Mitchell, F Morland,
P Wakeman and D Windess**

Mr K Harvey, Town Clerk, and Mrs B Mantle.

- F.74 PUBLIC FORM Nil.**
- F.75 ELECTION OF CHAIRMAN.** Cllr D Bradshaw was elected as Chairman.
- F.76 APPOINTMENT OF VICE-CHAIRMAN.** Cllrs Mrs S Ezra was elected as Vice-Chairman
- F.77 ACCEPTANCE OF APOLOGIES AND REASONS FOR ABSENCE.**
Nil.
- F.78 DISPENSATIONS.** Nil.
- F.79 DECLARATIONS OF INTEREST.** Nil.
- F.80 MINUTES.** The Minutes of the Finance Committee held on the 19th December 2012 were confirmed and signed by the Chairman.
- F.81 MATTERS ARISING FROM THESE MINUTES.** Nil.
- F.82 CHAIRMAN'S MATTERS FOR REPORT.** Nil.
- F.83 ANNUAL RETURN AND STATEMENT OF ACCOUNTS 2012-2013.** It was agreed to recommend Town Council to approve the Annual Return and Statement of Accounts.
- F.84 INTERNAL AUDIT REVIEW WORKING GROUP.** It was agreed to recommend to Town Council the appointment of the following members to the Internal Audit Review Working Group:
- Cllrs S Andrews, D Bradshaw, Mrs S Ezra and D Jenkins.
- F.85 INSURANCE (Zurich Municipal).** The following amendments to the insurance schedule 2013-2014 were approved:

Contd.....

Part C

Delete:

Print of Palais Royale
Framed print Westbury Church
Power Chair
Three Oil paintings IEP
Old Town Crier's uniform

Reduce in Value:

CCTV Equipment – Town Clerk to report further

F.86 OFFICE FINANCIAL PROCEDURES. Following minor amendment, the Procedures were approved as submitted.

F.87 GRANTS:

- a. **Crosspoint.** The immediate payment of £2,000.00 as per the agreed budget 2013-2014 was approved.
- b. **Warminster Decorative and Fine Arts Society.** To defer consideration of this application until the small grants allocation is considered later in the year.

F.88 REPORT BY THE TOWN CLERK & RFO. Nil.

F.89 MONTHLY INCOME & EXPENDITURE STATEMENTS (March and April 2013). Approved.

7.45 pm

Signed on behalf of the meeting
this seventh day of October 2013

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Chairman