

**WESTBURY TOWN COUNCIL**

**AT THE MEETING OF THE TOWN COUNCIL HELD AT THE LAVERTON,  
BRATTON ROAD, WESTBURY ON MONDAY, 17<sup>th</sup> JUNE 2013 AT 6.15 PM.**

**PRESENT:** Cllr D Windess (Chairman)

**Cllrs S Andrews, D Bradshaw, I Cunningham, Mrs S Ezra, G King,  
R Hawker, D Jenkins, S Miles, Mrs C Mitchell, F Morland, M Sutton and  
I Taylor (6.20pm).**

**Mr K Harvey, Town Clerk, and Mrs A McCann**

**T.2862 PUBLIC FORUM.** Nil.

**T.2863 ACCEPTANCE OF APOLOGIES AND REASONS FOR ABSENCE:**

Cllr P Wakeman - Business

**T.2864 DISPENSATIONS.** Nil.

**T.2865 DECLARATIONS OF INTEREST AND REASONS.** Nil.

**T.2866 TO APPROVE THE ANNUAL RETURN AND STATEMENT OF  
ACCOUNTS FOR 2012-2013**

The Clerk distributed replacement pages for 10 and 11 of the statement of accounts where minor amendments had been made.

**The Annual Return and accounts were approved.**

**T.2867 INTERNAL AUDIT REVIEW REPORT 2012-2013.**

Cllr S Andrews reported that the internal audit team completed the audit on 10<sup>th</sup> June 2013 and there were no areas of concern.

He brought the councillors attention to the following points on the report:  
**2.2** – The procedures were approved by the Finance Committee on 10<sup>th</sup> June 2013.

**6.1** – The Finance Committee will create a bad debt policy.

**12.4** – Bad Debt and Pre-Payment policies to be approved by the Town Council.

The accounts are robust and credit is due to the Town Clerk and Assistant Town Clerk.

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**T.2868**

**PRECEPT 2013-2014.**

The Council is legally required to minute the amount of the Precept, and it was therefore recommended that the amount of £356,317 be the approved Precept for 2013-2014, which includes Wiltshire Council's support grant of £49,225. This represents a 2% increase, equating to a Band "D" equivalent of £71.74.

**The precept of £356,317 for 2013-2014 was approved. This amount includes Wiltshire Council's support grant of £49,225, and represents a 2% increase, equating to a Band "D" equivalent of £71.74.**

**6.30pm**

**Signed on behalf of the meeting  
this first day of July 2013**

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**Chairman**