

WESTBURY TOWN COUNCIL

At a MEETING of the HIGHWAYS, PLANNING & DEVELOPMENT COMMITTEE held at THE LAVERTON, BRATTON ROAD, WESTBURY, on MONDAY 15th JULY 2013 at 7:00pm

PRESENT: Cllr R Hawker (Chairman)

Cllrs: I Cunningham, G King, D Jenkins, Mrs C Mitchell, F Morland, WD Tout and P Wakeman

Staff: Mrs B Mantle and Mrs A McCann

Also in attendance: Cllr Mrs S Ezra

P.3576 PUBLIC FORUM: Nil

P.3577 APOLOGIES AND REASONS FOR ABSENCE:

- Cllr D Bradshaw - Personal
- Cllr David Windess - Personal
- Keith Harvey (Town Clerk) - Clash of meetings

P.3578 DISPENSATIONS: None

P.3579 DECLARATIONS OF INTEREST AND REASONS:

- Cllr Mrs C Mitchell - Planning Application W/13/00514/FUL – Personal
- Cllr WDC Tout - Planning Application W/13/00514/FUL – Personal

P.3580 MINUTES: The minutes of the Committee Meetings held on 17th June 2013 were confirmed and signed by the Chairman

P.3581 MATTERS ARISING FROM THE PREVIOUS MINUTES: Nil

a) **Members matter arising:** Nil.

P.3582 REPORT BY WILTSHIRE COUNCILLORS:

- Cllr Jenkins reported that flies are a problem in certain parts of the town and there have been many complaints from residents. It is not yet known what the cause is, but the Environmental Agency has been informed. A special meeting has been arranged with 'Hills' in response to the recent complaints from neighbouring homes and businesses regarding flies and odours, on Thursday 18th July at Northacre resource recovery centre.
- Cllr Hawker informed the committee that there was no date for the Community Area Manager to return to work as yet.

P.3583 CHAIRMAN'S COMMUNICATIONS: Nil.

P.3584 PLANNING DECISIONS: The Committee noted Planning Decisions made up to 15th July 2013.

P.3585 PLANNING APPLICATIONS: The Committee considered Planning Applications received from Wiltshire Council and the decisions reached are as follows:

13/01160/FUL Single storey conservatory
17.06.13 **102 Station Road, Westbury, BA13 3JR**
Full Plan **Applicant:** Mr and Mrs Fullen

No Objections

13/00514/FUL Installation of CCTV column and camera
21.03.13 **Grassacres Recreation Ground, Eden Vale Road, Westbury**
Full Plan **Applicant:** Westbury Town Council

As we are the applicant we have no comments to make.

13/01061/LBC Removal of existing conservatory and construct breakfast and utility room
30.05.13 **Churchcroft, Churchyard, Westbury, BA13 3DD**
Listed Building **Applicant:** Mr Rob Compton

No Objection in principal subject to the use of appropriate materials.

13/01017/FUL Removal of existing conservatory and construct breakfast and utility room
30.05.13 **Churchcroft, Churchyard, Westbury, BA13 3DD**
Full Plan **Applicant:** Mr Rob Compton

No Objection in principal subject to the use of appropriate materials.

P.3586 HIGHWAYS CORRESPONDENCE/MATTERS: None

P.3587 CLERK'S CORRESPONDENCE:

- An email was received from a local resident asking for a litter bin and a dog bin to be installed on the lake side of Slag Lane near the field gate. Norman Burgess has spoken to Mike Race at David Wilson Homes who indicated that there should be no problem with providing the bins if Westbury Town Council puts a direct request through to him. The locations of the bins will need to be agreed between all interested parties in due course.
It was agreed that the Clerk should put in this request to Mike Race.

- Notification of a Tree Preservation Order on land fronting 40 – 51 Prospect Square, Westbury has been received from Wiltshire Council. The order has been made to safeguard the visual amenity and character of the local area.
- The hearing for Fairdown Avenue is on 31st July 2013 at 10am at The Laverton, Westbury.
- An update on the proposed development at The Mead in Westbury has been received from Amec. It reported on the public exhibition, where over 130 local residents attended to comment on the Draft Proposals and listed the main concerns and issues raised by the residents. They are now trying to address these concerns and hope to meet some of them by revising the design of the scheme.
- There are four outstanding planning applications where the hard copies have not yet been received in the office and the comments dates are all before the next scheduled meeting. We need to find out if Wiltshire Council will accept our comments after the date shown on the observation forms.

The following motion was approved:

If we are told by Wiltshire Council that we must make comment by a certain date, the Clerk can call an interim meeting.

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MONTHLY STATEMENT:

- Cllr Mrs S Ezra queried stationery and printing (4023) under Civic & Social Activities (102) as the statement showed it to be 49.1% over budget already. The Assistant Clerk advised that this was due to the Mayor's photograph and framing being included under this heading and the Clerk had been catching up with framing past Mayor's photographs for display.

It was felt that Mayor's photograph and framing should have its own heading and not be included under stationery and printing.

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BUDGET BIDS: None

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WORKING GROUPS' REPORTS/RECOMMENDATIONS:

- a) Emergency Planning Working Group:** No meeting held.
- b) Play and Leisure Facilities Working Group:** Cllr Mrs Ezra reported that in the last few weeks the group has been inspecting the play areas within the town.
On the 24th June we visited Penleigh Park, Bridge Court and Grassacres to inspect the equipment. We were disappointed to find that since last year none of the defects had been corrected, all though the graffiti had been cleaned. Most of the play equipment was still in need of repainting some more than others. Much of the matting had shrunk and in need of attention; some damaged causing trip hazards. The Roundabouts were stiff and could hardly be moved by young mothers. One even complained to us about the problem. On 8th July we visited Timor Road, Chestnut and Beck's Mill again the same problems with the matting and the roundabouts. There was a single seat springy missing from the Chestnut site and someone had left a traffic bollard. One tree had been damaged and uprooted so both the tree and bollard were removed to the side and Norman Burgess advised. In Timor Road there was a safety issue by the swings, as only one piece of railing was erected for protection of small children walking by the swings. The bench had been

removed but not replaced. We are looking to spend S106 monies to maybe put a roundabout and swings for babies in Timor Road. The working group will be bringing forward a motion to the Town Council meeting in September with regards to the spending of the S106 monies.

The Swimming Pool's opening event in September is moving forward and we are investigating various ways of promoting our pool, which will involve the shops and the schools.

c) Street Furniture Working Group: No meeting held.

d) Town Centre Viability Working Group: Cllr Hawker reported that the latest draft of the 'pop to the shops' leaflet and the town maps are ready to view. The Clerk has proposed a meeting of the working group for Tuesday 23rd July at 4pm and has drafted an agenda. One of the items on the agenda is 'Guidance on Neighbourhood Plans'.

8.20pm

**Signed on behalf of the Meeting
this nineteenth of August 2013**

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Chairman