

WESTBURY TOWN COUNCIL

At a MEETING of the HIGHWAYS, PLANNING & DEVELOPMENT COMMITTEE held at THE LAVERTON, BRATTON ROAD, WESTBURY, on MONDAY 19th AUGUST 2013 at 7:00pm

PRESENT: Cllr R Hawker (Chairman)

Cllrs: I Cunningham, D Jenkins, G King, Mrs C Mitchell (left at 8pm), F Morland, WD Tout, P Wakeman and D Windess.

Staff: Mr K Harvey and Mrs A McCann

Also in attendance: Cllr M Sutton

P.3596 PUBLIC FORUM: Nil

P.3597 APOLOGIES AND REASONS FOR ABSENCE:

Cllr C Mitchell (to leave at 8pm) - Personal

P.3598 DISPENSATIONS: None

P.3599 DECLARATIONS OF INTEREST AND REASONS:

- Cllr P Wakeman - Agenda item 10 - Personal

P.3600 MINUTES: The minutes of the Committee Meetings held on 15th July 2013 and 5th August 2013 were confirmed and signed by the Chairman.

P.3601 MATTERS ARISING FROM THE PREVIOUS MINUTES: Nil

a) **Members matter arising:** Nil.

P.3602 REPORT BY WILTSHIRE COUNCILLORS:

Cllr Jenkins reported:

- At the recent Area Board Hills gave assurances that there would be no more problems concerning flies.
- The Campus consultation documents have been released and they need as many people in the town as possible to complete and return them.
Cllr Hawker pointed out that there was no way of identifying the person completing it and there was nothing in place to stop a person submitting multiple forms and asked for this error to be pointed out to the Area Board.
- At the Core Strategy meeting in July the Westbury By-pass was mentioned as part of it. The discussions are between Wiltshire Council and the Inspector and the results will be in the Inspectors report.

Cllr King reported:

- Maristow Street will be closed from 23rd August – 22nd September to enable Wales and West Gas Utilities to replace gas main and services.
The Clerk reported he is due to meet with Morrisons Utilities on 21st August 2013 as there are concerns from the Music and Arts Festival that they may be working in the Churchyard on the weekend of 28th September.
- Wessex Water will be carrying out work along Eden Vale Road and there will be traffic lights from 19th – 21st August.

P.3603 CHAIRMAN'S COMMUNICATIONS: Nil.

P.3604 PLANNING DECISIONS: The Committee noted Planning Decisions made up to 19th August 2013.

P.3605 PLANNING APPLICATIONS: The Committee considered Planning Applications received from Wiltshire Council and the decisions reached are as follows:

13/02472/LBC
31.07.13
Listed Building

Replace existing large ground floor window on front elevation with 24 pane stained hardwood framed window to match existing windows and front door.

19 West End, Westbury, BA13 3JE
Applicant: Mr Stephen Want

No Objections

13/02385/FUL
02.08.13
Full Plan

First floor side extension
20 Downsview Road, Westbury, BA13 3AQ
Applicant: Mrs Ashton

No Objections

13/02450/TCA
06.08.13
Tree(s) in
Conservation Area

Work to trees in Conservation Area
47 Bratton Road, Westbury, BA13 3ES
Applicant: Ms Brichard

No Objections

13/02637/FUL
06.08.13
Full Plan

Demolition of existing and erection of replacement garage
Bonzanti. Snappersnipes, Westbury, BA13 3EW
Applicant: Mr Wolfgang Souter

No Objections

13/02098/FUL
18.07.13
Full Plan

Extension to existing Pre-school facility
White Horse Children's Centre, Eden Vale Road, Westbury, BA13 3NY
Applicant: Wiltshire Council

No Objections

13/02758/FUL Proposed formation of an off-street parking bay and ancillary works
12.08.13 **10 Laverton Road, Westbury, BA13 3RR**
Full Plan **Applicant:** Mr and Mrs D Smith

No Objections

13/02701/FUL Demolish existing rear extension and replace with new single storey rear
12.08.13 extension
Full Plan **8 Redland Lane, Westbury, BA13 3QA**
Applicant: Mr Andrew Down

No Objections

P.3606 PARKING ON STATION ROAD BY PROTYRE

Cllr Jenkins reported that the car parking on Station Road near the Protyre garage is hazardous, particularly to customers trying to leave the garage and it is also a nuisance to residents opposite who are having difficulties accessing their drives. This problem was raised at a recent CATG meeting where it was agreed to take it to the next HP&D meeting for discussion.

It was agreed that the Clerk will obtain parking restriction information from the Highway Engineer and to ask for his recommendation. The Clerk will arrange to meet with the Highway Engineer Pat Whyte, Cllr .Jenkins and Cllr Wakeman to discuss this and report back to the next HP&D meeting with copies of any previous application for this stretch of road.

P.3607 WILTSHIRE COUNCIL'S HIGHWAY & STREETSCENE CONTRACT – COMMUNITY DAYS.

Cllr King reported that under the newly awarded Streetscene contract to Balfour Beatty, a condition of the contract is that they provide a volunteering and community day once a year, for which they will provide all the tools and resources. It is for Westbury Town Council to decide whether to take the offer up and to decide on a community inspired project. Considerations are:

- Consider a process/criteria for identifying a community inspired project(s)
- Public communications/media
- Consider how and in what way they will consult with residents on selecting a community inspired project
- Resource implications
- Recruiting community volunteers
- Liaise with the WC community team regarding the timeframe
- Relevant publicity and media
- Work with the Community Area Manager

It was agreed to set up a Task and Finish group to find out from the public what is important and to report back to the HP&D Committee. The following councillors were selected to be members of this task and finish group: Cllr Cunningham, Cllr Jenkins and Cllr King.

A representative from Streetscene is to be invited to attend the meeting.

- P.3608 PEDESTRIAN CROSSING ON ROSEFIELD WAY**
Cllr Sutton spoke on behalf of residents in Rosefield Way to ask Westbury Town Council to support a pedestrian crossing on Rosefield Way and to take it forward to the relevant forum. He explained that the traffic had increased three fold and there are many elderly residents who find it difficult to cross the busy road. The committee agreed to support a scheme for a pedestrian crossing down Rosefield Way and to take it to CATG for discussion.
The Clerk to write to the Community Area Manager.
- P.3609 J JENNINGS FUN FAIR, PENLEIGH PARK, 22 – 28 SEPTEMBER 2013**
Notification has been received from Wiltshire Council of a request from J Jennings to have his fun fair in Penleigh Park from 22nd – 28th September. He has been asked to provide portable toilets again.
The committee had no comments.
- P.3610 HIGHWAYS CORRESPONDENCE/MATTERS:**
The Clerk will meet with Morrisons Utilities on Wednesday 21st August to discuss the closure of Maristow Street due to Gas pipeline upgrade.
- P.3611 CLERK'S CORRESPONDENCE:** None
- P.3612 MONTHLY STATEMENT:**
Cllr Windess queried stationery and printing costs under '102 Civic and Social Activities' as it showed 49.1% over budget.
The Clerk will investigate this.
- P.3613 BUDGET BIDS:** None
- P.3614 WORKING GROUPS' REPORTS/RECOMMENDATIONS:**
- a) **Emergency Planning Working Group:** Cllr Cunningham reported that the group met on the 25th July and considered developing plans by the three wards. They are beginning to build a list of key organisations and their contact details.
 - b) **Play and Leisure Facilities Working Group:** Nothing to report.
 - c) **Street Furniture Working Group:** Cllr Tout gave the following report:
 - A meeting was held last week and the bus shelter by the doctor's surgery was discussed. As it is still not known who actually owns the shelter no decision was made. It is due to be discussed at the CATG meeting in October.
 - The Clerk is due to carry out the annual inspection of the Town Council's assets with Cllr Tout and Cllr Cunningham, results will be collated and recommendations from this group will be presented to the HP&D Committee meeting.

- d) Town Centre Viability Working Group:** Cllr Cunningham reported that the working group met and discussed the neighbourhood Plan. It was agreed to gather more information and to ask the Clerk to contact other towns who are further ahead to find out their views.
The Clerk reported he had contacted the clerk at Malmesbury and he is in the process of arranging for two or three of their representatives to attend the next meeting.

8.44pm