

**WESTBURY TOWN COUNCIL**

**AT THE MEETING OF THE GENERAL PURPOSES COMMITTEE HELD AT THE  
LAVERTON, BRATTON ROAD, WESTBURY ON MONDAY 3<sup>rd</sup> FEBRUARY 2014  
AT 7.00 PM.**

**PRESENT:** Cllrs M Sutton (acting Chair), D Bradshaw, Mrs S Ezra and Mrs C Mitchell.  
Mr K Harvey, Town Clerk, & Mrs J Dyer

**G.1278 ACCEPTANCE OF APOLOGIES AND REASONS FOR ABSENCE.**

Cllr S Andrews - Personal

Cllr S Miles - Illness

Cllr I Taylor - Personal

**G.1279 DISPENSATIONS.** Nil.

**G.1280 DECLARATIONS OF INTEREST.** Nil

**G.1281 MINUTES.** The Minutes of the General Purposes Committee held on the 2<sup>nd</sup> December 2013 were confirmed and signed by the Chairman.

**G.1282 MATTERS ARISING FROM THESE MINUTES.** Nil

**Members' matters arising.** Nil.

**G.1283 CHAIRMAN'S MATTERS FOR REPORT.** Nil.

**G.1284 SPORT RELIEF 2014.** The Town Clerk reported that Leighton Recreation Centre have asked for assistance with staffing events being held for Sport Relief on 21-23 March 2014. No request for financial help has been received at present. It was agreed to provide assistance pending full details which have yet to be confirmed.

**G.1285 SPORTS ROADSHOW 2014.** The Town Clerk reports that he has provisionally booked the Sports Roadshow (mobile sports scheme) for five consecutive Wednesdays during the school summer holidays. The roadshow will be similar to that held in the town two years ago. The cost including an additional inflatable will be £200 per day totalling £1,000 for the 5 days booked and funding would come from S137 monies. This was unanimously agreed by those present and will be referred to Finance Committee for funding agreement.

**G.1286 CLERK'S CORRESPONDENCE MATTERS.** Nil

**G.1287 BUDGET BIDS.** Nil

**WORKING GROUP'S REPORTS/RECOMMENDATIONS:**

- a. Events Working Group. Cllr Mrs Ezra submitted a report saying the Programme Booklet was very well received and the group may look to use the centre fold again to promote an important forthcoming event.

Last year's Christmas card/Fancy dress competitions entries were down on the previous years so the group feels some changes are needed for next year.

The Pool Party for the youth of the town went very well but some children that took tickets failed to attend

Children's party was slightly less well attended but there were other parties taking place on the same day.

Street Event and Light switch on received lots of good feedback including a letter in the WHN.

There is a small balance remaining in the budget which may be used to replace our radios. These will be used at future events.

The summer event plans are well underway to include an evening concert and a tea dance on the Sunday. The group had a meeting with the Police and the Security firm with regards to our requirements for safety at the evening concert. A meeting is being arranged to meet the Licensing officer from Wiltshire Council/ Police in the near future.

- b. Website Working Group. Nil.

- c. Westbury Tourism Working Group. The Group is currently working with Visit Wiltshire to promote the Visit Wiltshire partnership and is arranging an informal event at The Laverton; inviting local tourism businesses to discuss and debate a tourism agenda for the town, as well as giving these businesses a far better idea of what the partnership offers, which will hopefully encourage greater participation.

The Group is working on the improvement of Westbury's representation on the Visit Wiltshire website by improving communications between the Town Council and Visit Wiltshire; reviewing text and photographs; and regularly updating entries on the website calendar.

The Group is also hoping to work with the Town Improvement and Street Furniture Working Groups to improve tourism signage, maps and information within the town and at the White Horse .

Blue Plaque Trail – further information on property ownership has been obtained, which will help move this project forward.

- d. Delegation of Services Working Group. Nil.

**G.1289**

**TASK & FINISH GROUPS REPORTS/RECOMMENDATIONS:**

- a. Charter Fairs & Markets. Cllr Miles reports that Wiltshire Council have still not responded to our letters regarding ownership of the charter.
- b. Communications. Nil
- c. Great War & Second World War. Cllr Jenkins submitted a report stating that the members and co-opted members have met and agreed a list of actions. The Group will be meeting again in February to agree a plan of action and a "launch" at the summer street event in conjunction with The Royal British Legion. It has also been agreed that there needs to be co-ordination of events to avoid clashes and duplications. Cllr Jenkins will attend the public forum at the next meeting to present his next report and will be asked to submit this report to the committee prior to the meeting for consideration.

**G.1290**

**ACCOUNTS:**

**List of Payments** – noted.

**7.17 pm**

**Signed on behalf of the Meeting**

**this seventh day of April 2014**

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**Chairman**