

WESTBURY TOWN COUNCIL

At a MEETING of the HIGHWAYS, PLANNING & DEVELOPMENT COMMITTEE held at THE LAVERTON, BRATTON ROAD, WESTBURY, on MONDAY 19th MAY 2014 at 7:00pm

PRESENT: Cllr R Hawker (Chairman)
Cllrs: D Bradshaw, I Cunningham, Mrs S Ezra, Mrs C Mitchell, F Morland, WD Tout and P Wakeman

Staff: Mr K Harvey and Mrs A McCann

Also in attendance:

- Cllrs D Jenkins & G King
- John Hall from AMEC
- 1 member of the public

P.3780 PUBLIC FORUM: Nil

P.3781 ELECTION OF CHAIRMAN: Cllr R Hawker

P.3782 APPOINTMENT OF VICE-CHAIRMAN: Cllr F Morland

P.3783 APOLOGIES AND REASONS FOR ABSENCE: None

P.3784 DISPENSATIONS: None

P.3785 DECLARATIONS OF INTEREST AND REASONS:
Cllr I Cunningham - Related to the Associate Director of Strategic Planning, Wiltshire Council.

P.3786 MINUTES:
The minutes of the Committee Meetings held on 14th April 2014 and 30th April were confirmed and signed by the Chairman.

P.3787 MATTERS ARISING FROM THE PREVIOUS MINUTES:

a) Members matter arising: Nil

P.3788 AMEC PRESENTATION – Proposed development north of Bitham Park, Westbury. Presented by John Hall from AMEC:

- *Up to 300 mixed houses (30% proportion affordable)*
- *Two fields by the roundabout are under the control of Wiltshire Council and are therefore not included in the proposal*
- *New access from the A350 - roundabout junction*
- *Technical assessments are currently being undertaken*
- *Trial trenching will take place again*
- *Deliverable within 5 years*

- *Public consultation to take place in mid June*
- *Progress report to Town Council in late June*
- *Planning Application to be submitted in mid July*

- P.3789** **REPORT BY WILTSHIRE COUNCILLORS:** None
- P.3790** **CHAIRMAN'S COMMUNICATIONS:** Nil.
- P.3791** **PLANNING DECISIONS:** The Committee noted Planning Decisions made up to 19th May 2014.
- P.3792** **PLANNING APPLICATIONS:** The Committee considered Planning Applications received from Wiltshire Council and the decisions reached are as follows:

14/04192/LBC
06.05.14
Listed Building

Removal of part of wall and railings for proposed external disabled car parking space
The Laverton, Bratton Road, Westbury, BA13 3EN
Applicant: Westbury Town Council

No Comment

14/04178/FUL
06.05.14
Full Plan

Proposed external disabled car parking space
The Laverton, Bratton Road, Westbury, BA13 3EN
Applicant: Westbury Town Council

No Comment

14/04659/TCA
06.05.14
Tree(s) in
Conservation Area

T1 – Horse Chestnut tree – fell
Vergers Cottage, Church Yard, Market Place, BA13 3BZ
Applicant: Mr D Goodenough

The committee objected to this application due to insufficient information concerning the reason why the tree needs to be felled.

14/04379/TPO
29.04.14
Tree(s) in
Preservation Order

T1 Oak. Tip prune lateral branches by up to 2 metres. Strip Ivy from crown.
1 Chantry lane, Westbury, BA13 3BS
Applicant: Chantry Court Retirement Village

The committee objected to this application due to insufficient information concerning the reasons for the work.

14/03142/VAR
11.04.14
Variation of
condition 14

Variation of condition 14 pursuant to approved application W/10/03406/FUL (approved at Appeal) to accommodate alterations to plots 66-68, road alignment and garaging (substitution of drawings)
Vivash Park, Hawkeridge Road/Slag Lane, Westbury
Applicant: David Wilson Homes

No objections providing the road alignment does not affect Slag Lane

P.3793 **CONSULTATION ON THE CORE STRATEGY** – To consider the inspectors proposed modifications to a, b and c (d having already been dealt with by Full Town Council).

- **Modifications a:** *No Response*
- **Modifications b:** Respond as follows:
We would prefer for the original guidelines to be reinstated to protect homes from potential adverse effects from wind turbines that are located too closely.
- **Modifications c:** *No Response*

P.3794 **COMMUNITY DAYS TASK & FINISH GROUP** – *“To receive a report from the Task & Finish Group for Community Days on its up-to-date position and to consider and decide on the next steps for the group, including whether to close the group, in the light of changed circumstances including the new full town council “Streetscene Working Group” and Wiltshire Council’s revised policy which has recently clarified that streetscene Community Days relate to work undertaken by Balfour Beatty Living Spaces and that any additional volunteer work would only relate to non Wiltshire Council land/assets and any such volunteer work would need to be requested by the town council’s nominated link person (the latter to be taking instructions from the new Streetscene Working Group).”*

Cllr Cunningham gave a report on the work of the Community Action Days Task & Finish Group, which consisted of Cllrs: Cunningham, Jenkins and King. Norman Burgess attended the groups first meeting where it became immediately apparent that there were differences as to what a community action day actually meant. Under briefing note 156 from Adrian Hampton it wasn't clear as to whether the community could actually help out on these days and Norman asked for clarification from Wiltshire Council. A community day is different from a normal Streetscene day and is in addition to contracted days. In the meantime the group nominated a list of suitable sites. Wiltshire Council had not properly considered such matters as Health & Safety and the group shut down awaiting the re-launch in spring. The Clerk continued to work with Norman Burgess by nominating sites for Balfour Beatty that required attention.

The Chair thanked the Community Action Days Task & Finish Group for all its work and expressed regret at its disruption by the change in policy by Wiltshire Council.

A resolution has already been passed at the Annual Town Council meeting on 6th May for Cllr King to join the new Streetscene Working Group – Cllr King accepted.

All issues are to go to the new working group with immediate effect.

The Clerk to set up a date for the first meeting of the Streetscene Working Group and to confirm the date of the next meeting with Norman Burgess.

P.3795 **LOCAL TRANSPORT PLAN CAR PARKING STRATEGY PRE-CONSULTATION SCOPING DOCUMENT**

Delegated to the Town Improvement Group to respond by 6th June 2014.

P.3796 LIST OF PROPOSED HIGHWAY MAINTENANCE SCHEMES 2014/15 – To consider the lists of proposed highways maintenance sites compiled by Wiltshire Council highways department and identify any areas that may be missing from the list and/or whether any areas need a higher or lower priority and to pass our comments to Westbury Area Board for consideration at the next CATG meeting (due in July). See attached documents.

Defer to HP&D meeting on 16th June 2014.

P.3797 20MPH SPEED LIMIT AND ZONES POLICY IN WILTSHIRE - To consider the attached report and identify, possibly via a new T&F Group, any locations that should be passed to Westbury Area Board for consideration at the next CATG meeting (due in July).

A new task & finish group to be set up inviting all councillors to join.

The following councillors from HP&D were interested in joining:
Cllrs: I Cunningham, Mrs S Ezra & WDTout.

Members to be announced at the next HP&D meeting on 16th June 2014.

P.3798 NO PARKING SIGNS NEAR CINNAMON LOUNGE

The Clerk received an email from Elizabeth Brigdens informing that the existing signage is non compliant and detailing alternative methods:

- Flat faced signage would need to be erected.
- Signage will be dual plate (i.e. combined sign showing both Disabled Bay & Timed Bay restrictions with directional arrows indicating bay location.
- We agreed the positioning at either end of the row of bays situated in the High St.
- Flat faced bollards will not be suitable to affix the updated signage, (confirmed following further discussion with the Highway Engineers due to sign plate size)
- 3m height 75mm dia post would be more suitable at the florist shop end of the High St.
- Existing wraparound signage will be removed/blacked out.
- Flat faced repeater Pedestrian Zone sign will be erected on the brick planter adj to the flower shop showing restrictions although this is not legally required as the signage at the entrance to the pedestrianised zone (is all that is legally required

P.3799 FINANCE COMMITTEE.

The following three councillors were appointed to the Finance Committee:
Cllr I Cunningham
Cllr Mrs S Ezra
Cllr P Wakeman

P.3800 HIGHWAYS CORRESPONDENCE / MATTERS: Nil

P.3801 CLERK'S CORRESPONDENCE: Nil

P.3802 BUDGET BIDS: None

P.3803 WORKING GROUPS' REPORTS:

- a) **Play and Leisure Facilities Working Group:**
No meeting held
- b) **Street Furniture Working Group:**
No meeting held
- c) **Town Improvement Group:**
Due to meet on Wednesday 21st May to discuss a list of priorities for a
Neighbourhood Plan.

9.38pm

**Signed on behalf of the Meeting
this sixteenth day of June 2014**

.....
Chairman