

WESTBURY TOWN COUNCIL

At a MEETING of the HIGHWAYS, PLANNING & DEVELOPMENT COMMITTEE held at THE LAVERTON, BRATTON ROAD, WESTBURY, on MONDAY 20<sup>th</sup> JULY 2015 at 7.00 pm.

**PRESENT:** Cllr: I Cunningham (Chairman)  
Cllrs: D Anderson, S Andrews, D Bradshaw, Mrs S Ezra, F Morland,  
Mrs C Mitchell, WD Tout and P Wakeman

Mr K Harvey (Town Clerk) and Mrs A McCann

Also in attendance: Two members of the public

**P.4073 PUBLIC FORUM:** Nil

**P.4074 APOLOGIES AND REASONS FOR ABSENCE:** None

**P.4075 DISPENSATIONS:** Nil.

**P.4076 DECLARATIONS OF INTEREST (if any) AND REASONS:**

- Cllr Mrs C Mitchell - Planning Application: 15/06371/FUL – lobbied
- Cllr I Cunningham - Planning Application: 15/05104/FUL – Governor at school
- Cllr P Wakeman - Planning Application: 15/06306/FUL – Knows applicant

**P.4077 MINUTES.** The minutes of the Committee Meeting held on 15<sup>th</sup> June 2015 were confirmed and signed by the Chairman.

**P.4078 MATTERS ARISING (if any) FROM THESE MINUTES:**

- Minute P.4064, letter to STOP – Cllr Morland asked if the Clerk had sent the letter and if he had received a reply.  
The Clerk responded that a letter had been sent and no response to date
- Minute P.4065, Telephone Exchange – Cllr Tout asked if the Clerk had received a reply.  
The Clerk confirmed the letter had been sent but no reply received to date. He attended the exchange to chase for a response but was told the line manager would reply but has heard nothing. The exchange is still in the same state and photographs have been taken.

a) **Members' Matters Arising.** Nil

- P.4079**      **REPORT BY WILTSHIRE COUNCILLORS** (if any). **Wiltshire Council matters only.** None
- P.4080**      **CHAIRMAN'S COMMUNICATIONS:** None
- P.4081**      **PLANNING DECISIONS.** The Committee noted Planning Decisions made up to 20<sup>th</sup> July 2015.
- P.4082**      **PLANNING APPLICATIONS.** The Committee considered Planning Applications received from Wiltshire Council and the decisions reached are as follows:
- 15/04459/FUL**      To remove an existing wooden shed and replace with a new wooden shed.  
15.06.15  
Full Plan      **1A Sparrick Lane, Westbury, BA13 3SZ**  
Applicant: Ms Lynda Blythe
- No Objections**
- 15/05104/FUL**      Erection of a shipping container and playpod shed on playing field  
23.06.15      **Westbury Leigh Primary School, Sandalwood Road, Westbury, BA13 3UR**  
Full Plan      Applicant: Westbury Leigh Primary School
- No Objections**
- 15/05895/FUL**      Extension forming enclosed porch entrance  
19.06.15      **32 Westbury Leigh, Westbury, BA13 3SQ**  
Full Plan      Applicant: Mr & Mrs Higginson
- No Objections**
- 15/06306/FUL**      Convert and extend existing garage to form annex to main dwelling  
29.06.15      **10 Connemara Close, Westbury Leigh, Westbury, BA13 3FG**  
Full Plan      Applicant: Mr & Mrs B Curtis
- No Objections**
- 15/06323/VAR**      Variation of Conditions 2 and 3 and removal of condition 4 of planning permission 08/03437/FUL – to enable change of use of premises to a children's nursery to accommodate no more than 35 children  
01.07.15      **7a Trowbridge Road, Westbury, BA13 3AY**  
Full Plan      Applicant: Bebe Tots Ltd
- No Objections subject to no encroachment on the line of the footpath**

**15/06371/FUL**  
03.08.15  
Full Plan

Proposed detached dwelling  
**Land South of 25 The Ham, Westbury**  
**Applicant:** Mr B Tugwell

***The committee objected to this planning application on the grounds of it being outside the Town Policy Limit***

Cllr Mrs C Mitchell asked for her vote against objecting to this application to be recorded in the minutes

**15/06608/FUL**  
7.07.15  
Full Plan

Demolition of side dining room extension & build new side & front elevation for additional bedroom & ensuite dining room & kitchen with minor alterations to bungalow  
**5 Sarum Gardens, Westbury, BA13 3AJ**  
**Applicant:** Mr Terry Ferguson

***The committee had no objections subject to a proper examination of the flood risk by Wessex Water***

**15/05366/FUL**  
Full plan

Change of use from commercial shop and office with first floor bathroom to two apartments  
**55 Haynes Road, Westbury, BA13 3HD**  
**Applicant:** Mrs Zeya Phillips-Thomas

***No Objections***

**15/06674/FUL**  
10.07.15  
Full Plan

To construct a side garage and front porch to form a bedroom in the roof space  
**47 Alfred Street, Westbury, BA13 3DZ**  
**Applicant:** Mr and Mrs James

***No Objections***

**15/06288/PNCOU**  
25.06.15  
Prior Notification  
on change of use

Prior approval of proposed change of use from B1(a) office use to C3 (dwelling houses)  
**Ingleside, Station Approach, Westbury, BA13 4HP**  
**Applicant:** Square Bay (Westbury) LLP

***No Objections***

Cllr Morland informed the committee that some years ago an aerial photograph of Westbury had been displayed on the wall in an upstairs room and asked if it would be possible to obtain a copy, as he had not seen this photograph anywhere else.

**It was agreed for the Clerk to write a letter to see if it would be possible to obtain a copy of this photograph.**

**P.4083**      **PROPOSED TRAFFIC ORDER FOR CONSULTATION** – On parking and permit charges for Westbury car parks.

The Committee agreed the following response:

1. Warminster Road car park Zone B should be the same lower rate as Zone A
2. We would like all the car parks in Westbury to be at the same lower rate as Warminster Road Zone A

In the response the Clerk to express the thanks of Westbury Town Council for being granted an extension of one day to respond to this consultation.

**P.4084**      **NOTICE of MOTION from Cllr Ian Cunningham, dated 30.06.15**

**Play Areas**

To instruct the Clerk to write to Wiltshire Council concerning the issues recently highlighted by the Play Areas Working Group, as follows:

*“Westbury Council’s Play Areas Working Group regularly inspects the play areas within our town. We do not have any formal skills in the area of play equipment safety but we are in the habit of reporting on items which are in need of repair, items that could be improved (e.g. painted), items that might be a hazard and commenting about the general tidiness and condition of the play areas.*

*In recent inspections we have noted a number of items that cause us, as non-experts, to have concerns as to potential risks. We would be most grateful if you could comment urgently as to whether, in a professional capacity you consider any of these items to be an issue.*

*So for each item we would be grateful to know whether*

*You are aware of the issue*

*You consider it to be safe or at least within normal bounds of risk or when it will be made safe if you believe it not to be safe.*

And attach a list of the items from the play area report.

**The Committee AGREED to the motion but asked the Clerk to request a response within 21 days.**

**Play Areas Working Group to follow this up with a meeting.**

**P.4085**      **COMMITTEE TO NOTE –**

For the committee to note recent correspondence from the chair of H,P & D to the chair of Policy & Resources as per the request made under Minute no P4062 of the H,P & D meeting on 15<sup>th</sup> June.

**The Committee noted the correspondence**

**P.4086 CYCLE PASS THROUGHS OLDFIELD ROAD – CLLR CUNNINGHAM**

To request double yellow lines on exits of cycle pass through as these are regularly blocked by parked vehicles forcing cyclists into the middle of the road.

**The Committee agreed to forward this to CATG**

**P.4087 HIGHWAYS CORRESPONDENCE / MATTERS:**

- **Temporary closure of footpath 7 (part), Westbury;** from its junction with Slag Lane / Hawkeridge Road for a distance of approximately 100m. This order will come into operation on 3<sup>rd</sup> August 2015 and it is anticipated it will be required until 8<sup>th</sup> August 2015. The closures will take place nightly between 23:00 and 06:00. To enable Balfour Beatty Rail to carry out bridge repairs.
- **Temporary closure of Springfield Road (part), Westbury;** from the vehicular entrance to Matravers School for a distance of approximately 40m in a westerly direction. This order will come into operation on 3<sup>rd</sup> August 2015 and it is anticipated that the closure will be required daily between 08:00 – 18:00 until 5<sup>th</sup> August 2015. To enable Wiltshire Council to carry out a road crossing for provision of electrical supply to new street lighting installation at Indigo Lane. Alternative route: via Eden Vale Road – Leigh Road and vice versa.
- Parking on Eden Vale Road – resident emailed complaining of cars parked on the road directly opposite Matravers Close making it a hazard for cars pulling out of the junction.
- Station Road - a local resident, who lives in the lane between 95 Station Road and the garage, telephoned the office highlighting the lack of visibility due to vehicles parking along Station Road outside the garage.

**P.4088 CLERK'S CORRESPONDENCE:**

- The Clerk informed the Committee that a street naming request has been received for the Station Road development and this will be an item on the next Highways, Planning & Development agenda for discussion.
- Community area around The Mead – wrote to Barretts
- Contacted by Margaret Godfrey about street naming. Advised she write in with request and reasons.
- For information – Wiltshire Council is offering Westbury Town Council the toilets in Warminster Road and the High Street car parks or they will have to close them. Delegation of Services Working Group is obtaining further information.
- Streetscene Working Group received a request to place a bench outside the telephone exchange in Edward Street. Once permissions have been received regarding any planning issues this will be added to the four benches already agreed as part of the replacement programme.

- The bollards in the High Street are being painted but the green is a lot brighter. As we have 35 bollards in total throughout the town we have asked for a quote to paint all 35 the same colour and to include the silver/gold decoration. Awaiting a quote from Kirsty and then call a Street Scene meeting to discuss.

**P.4089 BUDGET BIDS: Nil**

**P.4090 WORKING GROUPS' REPORTS:**

**TIG (TOWN IMPROVEMENT GROUP):**

The group has not met.

**STREET SCENE WORKING GROUP:**

This group has now been amalgamated with Street Furniture Group

Our new Welcome Banners have all been erected. Replacement benches will be in Hospital Road, Top of Leigh Road, Oldfield Road and Coach Road. All replacements will be the Phoenix Bench. Clerk to arrange for the disposal of the old benches. It was agreed to place a bench outside the Telephone exchange on the payment to assist the elderly when walking from the High Street to Morrisons.

We declined the approach from Westbury Leigh Church and suggested they applied via the Area Board.

Barratt Homes to be contacted for a donation for more bins and maybe several removable around the pond as cars seem to be blocking access.

Fingers Posts and Telephone Box were referred back to the Tourism Group to inform us what they require on/in them.

Grit Bins to the Emergency Working Group

Cllr Mrs S Ezra  
Chair of working group

**PLAY AND LEISURE WORKING GROUP:**

The group has not met.

**9.06pm**