

WESTBURY TOWN COUNCIL

**AT THE MEETING OF THE POLICY & RESOURCES COMMITTEE HELD AT
THE LAVERTON, BRATTON ROAD, WESTBURY ON
MONDAY 5th OCTOBER 2015 AT 7.00 PM.**

PRESENT: Cllrs M Sutton (Chair), S Andrews, D Bradshaw, G King, Jenkins,
I Taylor, Mrs J Dyer & Mrs S Barker.

Also in attendance Cllr D Tout

PUBLIC FORUM: None

R.1478 TO RECEIVE APOLOGIES (if any) AND REASONS FOR ABSENCE.
None received.

R.1479 DISPENSATIONS. Nil

R.1480 DECLARATIONS OF INTEREST (if any) AND REASONS. Agenda
item 8, Cllr King has a personal interest in the BA13 group; his wife is Chair
of the group and he is also a member.

R1481 MINUTES. To confirm and sign the Minutes of the Committee Meeting held
on the 3rd August 2015. (Previously circulated with Town Council Agenda for
7.9.15).

**R.1482 MATTERS ARISING (if any) FROM THESE MINUTES. Note: no new
decisions can be taken.** Cllr Touts attendance at the public forum was
amended to “also in attendance”.

Members Matters Arising. None.

R.1483 WILTSHIRE COUNCILLORS’ REPORTS.
Cllr Jenkins reported that the Wiltshire Core Strategy was £2.4m, which
included officer’s time.

Cllr King reported that Wiltshire Council is currently projecting a £6.45m
overspend for 2015/16, mostly within adult social care. A recovery plan is
currently being put in place to recover the overspend by the end of the year.

Cllr King also welcomes recent comments that councils can keep revenue
from business rates.

R.1484 RECOMMENDATION received from Cllr M Sutton on 16.9.15
To ensure that all sources of funding for council activities are properly
investigated and to recommend the adoption of this requirement.

AGREED – to recommend adoption of this requirement

R.1485 GRANT FUNDING REQUEST received from BA13 Partnership on 24.9.15

In view of the loss of their funding from Wiltshire Council, to consider an annual grant to the BA13 Partnership of £5,000, as detailed in the attached letter and report, and make recommendations to Town Council accordingly.

Proposal received from BA13:

- 1 That Westbury Town Council receives and notes the report of the BA13+Partnership and;
- 2 That having carefully considered that report the Town Council recognises that the Partnership in pursuance of its aims and objectives, directly supports the Wiltshire Council Business plan and the emerging town council plan.
- 3 That in recognition of 1 & 2 above Westbury Town Council acknowledges the good work of the Partnership and agrees to establish a permanent grant of £5k in its budget in support of the Partnership.

AGREED - £5,000 grant to be paid to BA13 group and should be budget bid for an annual grant.

R.1486 GRANT FUNDING REQUEST received from Matravers School on 3.9.2015

To recommend to Town Council in November 2015 that a grant of £500.00 be given to Matravers School to subsidise the cost of performances by the Oddsocks Theatre Company.

AGREED.

R.1487 AUTUNM NEWSLETTER

The P&R Committee to consider any items to be included in the autumn newsletter, in addition to a financial report.

The following items were agreed:

- A reminder of the Christmas event
- Progress with the Business Plan
- A list of Committees, Working Groups and Task & Finish Groups.
- Plans for future events and activities
- Plans for Delegation of Services, in light of budget cuts from Wiltshire Council
- Plans for recruiting a Town Warden, if agreed
- Advert for new Town Crier

It was also agreed that a future newsletter should detail the different responsibilities of both unitary and parish councils including details of the statutory obligations of parish councils.

R.1488 CHAIRMAN'S MATTERS FOR REPORT None.

R.1489 BUDGET BIDS

Budget bid for BA13 group, as detailed above.

R.1490 **CLERK'S CORRESPONDENCE/MATTERS.** None.

R.1491 **WORKING GROUP'S REPORTS/RECOMMENDATIONS:**
Events Working Group – No report received

Westbury Tourism Working Group

The group met and reviewed the new Town Plaques. Overall we were happy with the plaques and saw no major problems. Young Johnson are putting up the plaques.

Steve Hobbs will be leading a tour around the new trial on 27th Sept 9Sun) at 11am as part of the Westbury Music & Arts Festival. It was agreed that we should try to run another tour a little later as many people will want to go.

The clerk has said that the company who had completed the plaques would now be instructed to make new fingerpost signs for the town as per previous discussions.

We noted that the leaflet for the tour was in production and felt it was important to make sure it would be easy to download and read on smartphones – so that people who prefer this method or cannot access the Heritage Centre etc.

We also considered the town visit or leaflet.

We agree to edit the factual changes (e-mail, telephone, Drs surgery) and go for a small print run (or perhaps even print on the council's printer) to replenish stocks. We felt it was important.

We want so ensure that town has a flexible and editable ma (in electronic form) for its publications – we had issues where we have been unable to layout the town maps as we would want because the numbers on the map could not be changed. To be investigated further.

The group noted that no further councillors had offered to join.

Cllr I Cunningham, Chair

Delegation of Services Working Group – No report received

Great War Commemoration Working Group

As part of the Great War project there will be an exhibition of paintings on display during the Westbury Music & Arts Festival. The exhibition, which will be held at The Laverton, will run daily from the opening evening of the festival on Sept 25th until Thursday Oct 1st (closed Sunday 27th).

Each of the paintings on display will show images of soldiers from the Westbury area who were killed during the war together, and their families, along with a small write up about their history.

The group is at present talking to Bath Spa University regarding producing a digital recording of the art work exhibition. It is important that a recording is made as it is a condition of the Heritage Lottery Fund grant we received and is part of the project that must be completed by the 31st March 2016.

The total number of visitors who attended the recruitment day and exhibitions at The Laverton in July was 191, with an additional 210 primary & secondary school students visiting our roaming recruitment event. This was considered to be a success.

Plans for next year are now being made with a film event, the Battle of the Somme, as the basis for the main project for 2016/17.

The group are also working on events for the end of the war for 2018.

Cllr D Jenkins

Business Plan Working Group – No report received

Editorial Working Group

The Editorial Working Group has not met since the summer edition as currently we are between publications.

It is expected to meet within the next 2 months to review the annual report which in effect will be the autumn newsletter.

R.1492 TASK & FINISH GROUPS REPORTS/RECOMMENDATIONS:

- a. Town Warden T&F Group – Recommendations received – see details below.

R.1493 ACCOUNTS:

List of Payments (to be circulated).

AGREED

R.1494 To resolve that, in view of the confidential nature of the business about to be transacted, the public and press be temporarily excluded and instructed to withdraw.

R.1495 STAFFING MATTERS

R.1496 To resolve to return to open Council.

20.05pm