

WESTBURY TOWN COUNCIL

At a MEETING of the HIGHWAYS, PLANNING & DEVELOPMENT COMMITTEE held at THE LAVERTON, BRATTON ROAD, WESTBURY, on MONDAY 21st MARCH 2016 at 7.00 pm.

PRESENT: Cllr: I Cunningham (Chairman)
Cllrs: F Morland and WD Tout

Mr K Harvey (Town Clerk), Mrs D Urch (Town Clerk) and Mrs A McCann

Also in attendance: Cllr D Jenkins
Eight members of the public

P.4225 PUBLIC FORUM:

- Leanne Homewood – Planning Application: 16/01151/FUL
- Daniel Blagdon – Planning Application: 16/01151/FUL

P.4226 APOLOGIES AND REASONS FOR ABSENCE:

- Cllr D Anderson - Business
- Cllr S Andrews - Personal
- Cllr D Bradshaw - Personal
- Cllr Mrs S Ezra - Personal
- Cllr Mrs C Mitchell - Unwell
- Cllr P Wakeman - Business

P.4227 DISPENSATIONS: Nil.

P.4228 DECLARATIONS OF INTEREST (if any) AND REASONS:

P.4229 MINUTES. The minutes of the Committee Meeting held on 15th February 2016 were confirmed and signed by the Chairman.

P.4230 MATTERS ARISING (if any) FROM THESE MINUTES:

Minute point P.4216 – Dropped Kerb Request, Chantry Lane.
CATG met on Friday 18th March 2016 and discussed this issue and it has now been placed as one of the top five on the priority list.

a) **Members' Matters Arising.** Nil

P.4231 REPORT BY WILTSHIRE COUNCILLORS (if any). Wiltshire Council matters only. None

P.4232 CHAIRMAN'S COMMUNICATIONS: Nil

P.4233 **PLANNING DECISIONS.** The Committee noted Planning Decisions made up to 21st March 2016

P.4234 **PLANNING APPLICATIONS.** The Committee considered Planning Applications received from Wiltshire Council and the decisions reached are as follows:

16/01426/TCA
11.02.16
Tree(s) in
Conservation Area

Reduce height of hedgerow by approx 1.5 - 2 m
R/O Weaver House, Chantry Lane, Westbury, BA13 3FE
Applicant: Chantry Court Retirement Village

The committee support this planning application subject to the following:

- **Not cutting the hedge below 3 metres**
- **Provided no trees are to be altered.**

16/01401/FUL
18.02.16
Full Plan

Proposed single storey rear extension
64 Paxmans Road, Westbury, BA13 4HS
Applicant: Ms Lesley Oades

No Objections

16/00880/FUL
17.02.16
Full Plan

Replacement Windows
34A Alfred Street, Westbury, BA13 3DZ
Applicant: Mr & Mrs Griffiths

The committee has no objections if the property lies outside Westbury Conservation Area, but if it lies within the conservation area then the committee objects on the grounds of setting a precedent of not replacing like for like.

16/01343/FUL
18.02.16
Full Plan

Erection of one bedroom starter dwelling house
42 Station Road, Westbury
Applicant: Mr John Atkins

The committee objects to this planning application on the grounds of:

- **Overdevelopment**
- **Inadequate parking**
- **Visual impact**
- **Streetscene**

16/01151/FUL
22.02.16
Full Plan

Extension to rear gardens of 30-36 Prospect Square, Westbury onto undeveloped land of second development
30-36 Prospect Square, Westbury, BA13 3ET
Applicant: Mr Martin Carpenter

The Committee objected to this planning application due to the loss of amenity land which was originally provided for properties

numbered 40-51 and has been maintained by the residents of said properties for 15 years.

- 16/01378/FUL**
23.02.16
Full Plan
First floor extension over existing rear ground floor extension (internal alterations to form en-suite).
12 Devon Drive, Westbury, BA13 3XQ
Applicant: Mr Daniel Morris
No Objections
- 16/01593/FUL**
23.02.16
Full Plan
To demolish the existing bungalow and replace it with a pair of 2 bedroom semi-detached houses (Resubmission of 15/07263/FUL)>
1 White Horse Way, Westbury, BA13 3AH
Applicant: Mr P Jenkins
No Objections
- 16/01694/FUL**
29.02.16
Full Plan
Single storey front extension and repositioned vehicular access
122 Eden Vale Road, Westbury, BA13 3QE
Applicant: Mr Lloyd Reynolds`
No Objections
- 16/01938/FUL**
26.02.16
Full Plan
Front and rear extensions and associated works including conversion of garage to living accommodation.
20 Leighton Green, Westbury, BA13 3PN
Applicant: Mrs Barbara Mantle
No Objections
- 16/02302/TCA**
09.03.16
Tree(s) in conservation area
G1 Sycamore group – Crown lift x3 Sycamore trees to remove all lower growth on the lower half to trees to a height of approximately 8 metres.
29 Bitham Mill, Westbury, BA13 3DJ
Applicant: Mr Reynolds
No Objections
- 16/02273/FUL**
07.03.16
Full Plan
Erection of Conservatory
46 Queens Road, Westbury, BA13 3LZ
Applicant: Mr David Freeman
No Objections
- 15/11604/OUT**
27.11.15
Outline Plan
Erection of up to 60 dwellings, public open space and associated access and drainage works
Westbury and District Hospital, The Butts, Westbury, BA13 3EL
Applicant: NHS Property Services Ltd

- The committee stands by its original objections, which do not appear to have been addressed in the revised application.
- The committee notes in the correspondence from Chris Beaver of Planningsphere (their ref: 1469.cb) under section 2.11, it quotes 30% provision of onsite affordable housing, but we are concerned that this has not been quantified as 18 houses.

15/12438/FUL Erection of garage
15.03.16 **23 Frogmore Road, Westbury, BA13 3AT**
Full Plan **Applicant: Mr Denis Picket**

No Objections

16/02242/FUL Demolition of existing garage and erection of larger replacement
16.03.16 garage. Erection of workshop.
Full Plan **152 Westbury Leigh, Westbury, BA13 3SH**
 Applicant: Mr Simon Fiddymont

No Objections

P.4235

WILTSHIRE LOCAL TRANSPORT PLAN – Public Transport Strategy Review. Wiltshire Council is reviewing its Local Transport Plan (LTP) Public Transport Strategy and service delivery (Wiltshire Council supported bus service). This consultation is only about subsidised bus services that are not viable for a bus company to run without Council funding.

As the questionnaire is designed for individuals to answer it was resolved to respond with the following comment:

Westbury Town Council supports all its bus services:

Town service: 58 A, B and C

Rural service: 58 and 87

Sunday service: 65 and 265

265 (First) Sundays - Bath, Trowbridge, Warminster;

87 (Faresaver & Libra) Mondays-Fridays - Devizes, Bratton, Heywood,

Trowbridge; 87 (Libra & Frome Minibuses) Saturdays - Devizes, Bratton,

Heywood, Trowbridge; 58 (Frome Minibuses) Mondays-Saturdays - Dilton Marsh, Frome;

58 A, B and C (Frome Minibuses) Mondays-Saturdays - Town services & Dilton Marsh;

X58 (Frome Minibuses) Mondays-Fridays - Trowbridge (from Frome)

X81 (Frome Minibuses) Thursdays - Trowbridge, Frome, Gillingham (formerly

89 - rerouted through Westbury from 01 February 2015)

88 (Frome Minibuses) Mondays-Fridays during School Terms - Trowbridge

As an area of significant deprivation the removal of bus services would have an impact on our community. The committee notes the council was told

(during the loss of our free car parking) the money from the loss of our car parks would be used to subsidise our bus services.

A reminder to be sent to councillors to complete a questionnaire.

P.4236 CONSULTATION ON DRAFT REVISED COMMUNITY INFRASTRUCTURE LEVY (CIL) REGULATION 123 LIST and DRAFT REVISED PLANNING OBLIGATIONS SUPPLEMENTARY PLANNING DOCUMENT (SPD)

It was resolved to respond with the following comment immediately and to discuss further at the next meeting before submitting further comments:

We are disappointed with the lack of provisions in Westbury. [5.160] of the Wiltshire Core Strategy Pre-Submission Document (February 2012), says: "The town has seen significant housing development in the past which has not been matched by an appropriate provision of services, facilities and new jobs."

Westbury Town Council is unhappy that despite money being received through CIL projects, money is not being invested in Westbury community area.

P.4237 COMMUNITY INFRASTRUCTURE LEVY TRAINING/UPDATE SESSIONS

The following councillors have confirmed they wish to attend on 5th April in Trowbridge:

Cllr Francis Morland
Cllr David Tout
Cllr Gordon King
Cllr Ian Cunningham

P.4238 SPEED INDICATOR DEVICE

We now share a Speed Indicator Device with Bratton and Dilton Marsh Parish Councils. Initial discussions have taken place with the parishes but we need to confirm arrangements going forward.

The committee will need to consider who and how will the Town Council monitor the usage going forward.

It was resolved to delegate the production of the protocol sharing document for the SID to the clerk. The document should state agreed time sharing, costs etc. A chapter 8 qualified person is required to put the SID in place and the road must have had a metro count beforehand.

P.4239 HIGHWAYS CORRESPONDENCE / MATTERS:

- a) Hawke Ridge Business Park - site progress update, sent by HPH Ltd.
Noted.
- b) Resurfacing works - B3098 Westbury to Market Lavington. Works Commence on Monday 21st March 2016 through to 10th May 2016 during the hours of 19:00 through to 06:00. The works involve the repairing of highway drainage system, resurfacing of the existing carriageway, the installation of new road

markings and the adjustment of surface ironwork.

Noted.

- c) Road works - B3097 Station Road, Westbury. Due to programming issues the works have been reprogrammed for the 27th to 29th April 2016. The works will involve resurfacing of the existing carriageway, replacement of road markings and adjustment of ironwork.

Noted

- d) CATG/AREA BOARD ISSUES requiring Town Council support and contribution.

To decide if the Town Council supports the issue and whether to contribute towards the cost:

- I. Issue Number: 4484 – Additional Yellow Lines Along The Spur, Westbury
It was resolved to forward the following proposal to CATG: The cars park too close to the central reservation at the end of the Spur at the Westbury Leigh roundabout. Vehicles travelling towards Westbury Leigh get a late view of the roundabout due to the vehicles parked here. Westbury Town Council propose approximately three metres of double yellow lines placed at the junction to prevent vehicles parking and making the visibility hazardous to other road users. The committee supported this issue as this is clearly a safety concern.
- II. Issue Number: 4498 – Request one way road Springfield Road, Matravers School
It was resolved to forward the following response to CATG: As a committee we are always concerned about the safety of children and note previous attempt of one way system was unworkable. Is the proposal different to the first trial? Which way would the direction of traffic go? Westbury Town Council does not support this issue.
- III. Issue Number 4446 – Parking outside first property past cemetery on Bratton Road (see attached)
It was resolved to forward the following response to CATG: We are not sure we understand the latest update on this issue as it was Westbury Town Council that reported it. Repeat comments and say Westbury Town Council supports it.
- IV. Issue Number 4445 – Vehicles parked obstructing pedestrian access to High Street
Cllr Morland gave an update from the CATG meeting on Friday to say they suggested erecting a bollard rather than white lines. It was resolved to forward the following response to CATG: Westbury Town Council supports the suggestion at CATG for a bollard but look to Wiltshire Council to suggest where to site the bollard.
- V. Issue Number 4318 – Yellow lines Eden Vale and Matravers Close junction – to be discussed at CATG meeting on 18.03.16.
Cllr Morland gave an update from the CATG meeting on Friday to say this issue had been placed on their priority list.
- VI. Issue Number 4448 – Inconsiderate parking junction of Slag Lane & Station Road
Cllr Morland gave an update from the CATG meeting on Friday to say this issue had not been placed on the priority list and may come up in July.

VII. Issue Number 4429 – Yellow Lines Sandalwood Road, Westbury Leigh Primary School, deferred from HP&D meeting 15.02.16 to request more information

It was resolved to respond to CATG to say Westbury Town Council is making further enquiries. The clerk to contact the school to ask if anything has changed since the original agreement was put in place after negotiations with local residents. Also ask the school if they have considered using a home/school agreement asking parents not to park by the school gates.

e) Traffic Issues Frogmore Road deferred from last meeting - This issue has now been referred to CATG.

Noted

P.4240 CLERK'S CORRESPONDENCE:

- HP&D meeting 16.11.15, minute P.4154 agreed for the clerk to contact the developers to find out what the current status is regarding the installation of dog/litter bins, as per initial request. No response to letter sent 23.11.15. Second letter sent 11.03.16.

Noted

P.4241 MONTHLY STATEMENT:

January and February statements noted

P.4242 BUDGET BIDS: None

P.4243 WORKING GROUPS' REPORTS:

a) Play and Leisure Facilities Working Group:

A meeting was held this morning and the group agreed the annual inspection of our play areas would take place in April to identify the current state of them.

With regards the four missing swings in Grass Acres Park it was proposed that Cllr Ezra would lay before the May meeting of town council a bid for funding to replace them.

Primmer Place play area, it was reported from Cllr Tout that the area was very neat and tidy. The only suggestion was that for the metal bench without a back should be replaced for the comfort of parents and grandparents. This will be passed to street scene for consideration.

Colin Kennerson has advised us we still have £1312.00 left to spend and was due to expire on 22/05/16. The money will be spent on a springie called a Galaxy at a cost of £1212.10 this includes fitting and matting.

The group will pass to Delegation of Services working group a request to enquire the transfer of the land at Becks Mill to enlarge the play area. Amanda to enquire the cost of fencing the whole area with suitable robust fencing.

Meeting dates for inspections are Monday 4th, 11th and 18th April at 10.30

b) Street Scene Working Group:

The group met on 16th February and the following topics were discussed:

Replacement Programme for Benches in 2016 – The majority of the towns 30 benches have been replaced by the Town Council however the following areas were discussed.

- **Victoria Gardens** – The Town Clerk is trying to make contact with the group responsible for maintaining the gardens. The Town Council has received a request from a member of the public for a memorial bench to be placed in these gardens. Agreed this could be purchased and paid for by the member of the public.
- **Coach Road (burnt out bench)** – Agreed to replace the bench using insurance monies (£100 excess).
- **The Mead – The Pond Area.** There are two benches on the site that are in poor condition and due to new path the seats are now too low. Agreed the Town Council take ownership for the two benches but initially approach the developers for funding to replace the benches. Failing this the Town Council will replace the benches.
- **Alfred Street** – Request from the public to replace the bench at the junction with Bratton Road. The bench was removed as residents had complained about the noise and rubbish. There is a bench on the opposite side of the road at the bottom of Newtown. Agreed not to replace the bench.

Fingerposts – The Town Clerk has purchased twelve new fingerposts and is looking at options for refurbishing the remaining fifteen fingerposts already sited in the town.

We are aiming to have new fingerposts in place by the 1st April 2016 and refurbished fingers by end of May.

We are in discussions with Wheelers of Westbury to hire their Hydraulic Platform to install and take down old fingerposts.

We are obtaining quotes to repaint the fingerposts which do not need updating.

Litter / Dog Bins

The Town Clerk is currently investigation costs and logistics of installing bins in the following locations.

- **Jubilee Close** – The footpath (a thoroughfare for school children) would benefit from a litter bin halfway along the path attached to a lamppost. The Town Clerk will investigate the cost of a "Metal Fido" litter bin.
- **Newtown** – A member of the public has requested a dog bin near the first bench in Newtown. Agreed in principle awaiting the outcome of the developer's application at the Hospital site. If the development does not go ahead, the request should come back to

this meeting. Note; the Town Clerk will notify the member of the public.

- **Elkins Garage** - A member of the public has complained about a lack of dog bins in the Elkins Garage vicinity. Agreed a "Metal Guppy" full size bin should be provided in the Camargue Road grass area near Elkins.

Banners – Three Welcome to Westbury Banners need replacing, banners at Mane Way, opposite the Cemetery and The Ham.

Painting of Bollards in the High Street – Due to be painted before the end of March 2016.

White Horse Cleaning – Steve Carrington is liaising with Verity regarding options for cleaning. Verity is contacting English Heritage.

- Town Council has agreed to fund providing there is a contribution from Bratton. This will go to the Town Council meeting on the 7th March

Old Telephone Box – Update; BT has confirmed the box will not be removed.

- Town Clerk to confirm to BT that the Town Council will take over the box. Passed to Tourism Working Group to recommend potential uses.

Floral Displays – The colour scheme for 2016 will be Red, White & Blue. The Landscape Group will complete the planting.

- The Town Clerk will investigate the cost of tiered/tower flower displays for the Market Square.

Sponsorship opportunities in the Town Centre – The Town Clerk has received an enquiry from Creatix PR (Bath). Currently the Town Council only have sponsorship opportunities on roundabouts.

- The Town Clerk will consider costs of planters and feedback to Creatix PR.

c) Town Improvement Group:
No Meeting held

A vote of thanks was given to the Town Clerk for his sterling work to this committee over the last six years.

11.01pm

**Signed on behalf of the Meeting
this eighteenth day of April 2016**

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Chairman